

REPORT BY THE  
AUDITOR GENERAL  
OF CALIFORNIA

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**ANALYSIS OF  
DIRECTOR OF GENERAL SERVICES' TRAVEL**

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REPORT BY THE  
OFFICE OF THE AUDITOR GENERAL  
TO THE  
JOINT LEGISLATIVE AUDIT COMMITTEE

F-437

ANALYSIS OF DIRECTOR OF GENERAL SERVICES' TRAVEL

MAY 1984



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May 7, 1984

F-437

Honorable Art Agnos, Chairman  
Members, Joint Legislative  
Audit Committee  
State Capitol, Room 3151  
Sacramento, California 95814

Dear Mr. Chairman and Members:

The Office of the Auditor General presents its report concerning  
the travel of Mr. William J. Anthony, Director of General Services.

Respectfully submitted,

  
THOMAS W. HAYES  
Auditor General

## TABLE OF CONTENTS

	<u>Page</u>
<b>ANALYSIS</b>	
ANALYSIS OF DIRECTOR OF GENERAL SERVICES' TRAVEL	1
CONCLUSION	13
<b>ATTACHMENTS</b>	
A Schedule of Travel Costs William J. Anthony Department of General Services	A-1
B Schedule of Travel Costs William J. Anthony Department of Justice	B-1
C Travel Information Request William J. Anthony Department of General Services	C-1
D General Description of the Regulations And Other Pertinent Information Applicable to the Travel Charges	D-1
<b>RESPONSES TO THE AUDITOR GENERAL'S REPORT</b>	
State and Consumer Services Agency	SCS-1
Department of General Services	DGS-1
Department of Justice	DOJ-1

## ANALYSIS

### ANALYSIS OF DIRECTOR OF GENERAL SERVICES' TRAVEL

We were requested by the Legislature to audit the travel claims of Mr. William J. Anthony, Director of General Services. We were specifically asked to review the justification for the director's various governmental assignments that made it possible for him to spend many weekends in Los Angeles, and to determine whether the weekend visits unnecessarily increased the State's cost for the conduct of otherwise justified state business, whether the director's use of per diem met state regulations, and whether the director used state vehicles exclusively for state business. We were also asked to compare Mr. Anthony's travel with that of the previous Director of General Services. Our review covers travel that Mr. Anthony conducted as Director of General Services and as Director of the Division of Law Enforcement of the Department of Justice. We conducted this audit under the authority vested in the Auditor General by Section 10500 et seq. of the Government Code.

Mr. Anthony traveled 169 times between Los Angeles and Sacramento while employed by the Department of General Services and the Department of Justice. We found seven instances in which Mr. Anthony's travel violated either provisions of the State Administrative Manual (SAM) or the California Administrative Code. Four of these instances involve his employment at the Department of General Services, and three

involve the Department of Justice. The total cost to the State for these violations was \$704.60. Of this total, Mr. Anthony has refunded \$116.00;\* Department of General Services auditors disallowed this amount in their audit of Mr. Anthony's travel claims. Mr. Anthony also refunded an additional \$568.00 because the Department of General Services auditors disallowed certain meals and a portion of the per diem that Mr. Anthony claimed. The auditors concluded that Mr. Anthony could have completed his business and returned to Sacramento earlier than he actually did.

In 14 instances, we could not state unequivocally that Mr. Anthony's travel did not violate the SAM or the California Administrative Code. In these cases, there was insufficient information available or the mileage recorded for the use of a state car appeared higher than necessary for the trips that were reported.

Attachments A and B provide detailed information about Mr. Anthony's travel as Director of General Services as well as travel he conducted in his previous state government service at the Department of Justice. We analyzed each trip or expense item claimed, and if sufficient support was available, we concluded whether it conformed with regulations contained in the SAM or the California Administrative Code. Attachment C is Mr. Anthony's response to our request for the detailed information that we needed to conclude on the propriety of some of his travel for the Department of General Services. Attachment D contains a general description of the regulations and other pertinent information applicable to the travel charges listed in Attachments A and B.

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\*On pages DGS-1 through DGS-3 of his response, Mr. Anthony indicates he has refunded an additional \$440.60 as a result of our review.

The circumstances surrounding Mr. Anthony's travel while at the Department of General Services are different from those pertaining to his travel while at the Department of Justice. At the Department of General Services, Mr. Anthony is headquartered in Sacramento, and he travels frequently to Los Angeles. While at the Department of Justice, Mr. Anthony was headquartered in Los Angeles and traveled frequently to Sacramento. Therefore, in the following sections, we discuss Mr. Anthony's travel by department.

#### DEPARTMENT OF GENERAL SERVICES

Mr. William J. Anthony assumed the position of Director of General Services on January 3, 1983. As director, his headquarters office is located at 915 Capitol Mall, Sacramento. Upon his appointment as director, Mr. Anthony was paid relocation allowances of \$974.75 for relocating from Los Angeles to Sacramento. (Attachment A is a detailed schedule of Mr. Anthony's travel claims from January 3, 1983, through February 29, 1984, the date of the last travel expense claim available for our review.)

#### Frequency of Travel

During his first 60 weeks at the Department of General Services (DGS), Mr. Anthony made 44 trips. We define a trip as travel that originates and terminates at the headquarters location and that may include travel to other locations occurring between the departure from

and return to Sacramento. Thirty-seven of the 44 trips (84 percent) involved travel to Los Angeles. Mr. Anthony spent the weekend in Los Angeles 35 times in conjunction with his trips there. Table 1 below summarizes Mr. Anthony's travel expenses during his first 60 weeks as Director of General Services.

**TABLE 1**  
**WILLIAM J. ANTHONY**  
**TRAVEL EXPENSES**  
**DEPARTMENT OF GENERAL SERVICES**  
**JANUARY 3, 1983 TO FEBRUARY 29, 1984**

	<u>Travel to Los Angeles</u>	<u>Other Travel</u>	<u>Nontravel Expenses*</u>	<u>Total</u>
Number of trips	37	7		44
Cost of air fare	\$4,147.00			\$4,147.00
State car charges	2,083.32			2,083.32
Per diem	2,603.75	\$390.00		2,993.75
Other expenses	<u>61.30</u>	<u>8.05</u>	<u>\$76.50</u>	<u>145.85</u>
Total	<u>\$8,895.37</u>	<u>\$398.05</u>	<u>\$76.50</u>	<u>\$9,369.92</u>

\*Nontravel expenses consist of membership dues to three professional organizations

#### State Car Use

On 28 of the 35 Los Angeles trips involving weekends, we could determine that Mr. Anthony kept a state car or rental car over the weekend even though no weekend business was indicated. The State actually incurs no additional cost if a state car is kept over a weekend and not driven.

Mr. Anthony used a commercial rental car instead of a state car on only one occasion. However, because he kept the car over a three-day weekend, the State incurred the cost of providing a commercially rented car for five days so that Mr. Anthony could accomplish one day's work in Los Angeles. Mr. Anthony's keeping a state or rental car over a weekend would not violate regulations adopted by the Department of Personnel Administration provided that he uses the car only for business purposes and as long as it is impractical for him to use other means of transportation.

#### Violations of Travel Regulations

We found four instances in which Mr. Anthony's claims for travel expenses violated the travel regulations contained in the State Administrative Manual or the California Administrative Code. These violations and the estimated cost to the State are summarized below. (See Attachment A for the details of these trips.)

1. Mr. Anthony claimed a \$12.00 dinner allowance while in Los Angeles on Friday, April 29, 1983, but stated no business purpose for being in Los Angeles that evening. Mr. Anthony refunded this amount after the DGS audit, thus eliminating the cost to the State.
2. On Monday, May 9, 1983, Mr. Anthony returned to Sacramento from Los Angeles at state expense. However, Mr. Anthony did not indicate a business purpose for being in Los Angeles; therefore, there is

nothing to warrant the State's paying for the cost of a return trip to Sacramento. A state car was checked out to Mr. Anthony over the weekend. Total cost for air fare and state car charges was \$90.60. Mr. Anthony has not refunded this amount.\*

3. Mr. Anthony claimed a \$12.00 dinner allowance while in Los Angeles on Friday, May 20, 1983, but stated no business purpose for being in Los Angeles that evening. Mr. Anthony refunded this amount after the DGS audit, thus eliminating the cost to the State.
4. After concluding business in San Francisco on Friday, October 28, 1983, Mr. Anthony flew to Los Angeles. However, he did not indicate a business purpose for going to Los Angeles. Mr. Anthony claimed \$4.00 for breakfast for Monday, October 31, 1983, the day he returned to Sacramento. As a result of the DGS audit, Mr. Anthony refunded \$92.00. This amount is the difference between the cost of the air fare from San Francisco to Los Angeles to Sacramento plus breakfast and the cost that Mr. Anthony would have incurred had he returned to Sacramento directly from San Francisco. Because Mr. Anthony refunded the entire amount in question, there is no cost to the State for this trip.

#### Insufficient Information

For two of his trips to Los Angeles, we could not determine with certainty that Mr. Anthony was at a Board of Control meeting as

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\*See footnote on page 2 of this report.

shown on his travel claim. In the first case, Mr. Anthony indicated on his travel claim for January 24, 1983, that he was at a Board of Control meeting in Los Angeles. Mr. Anthony's response to our request for more detail (Attachment C) also indicated that he was in executive session at the Board of Control meeting in Los Angeles. However, the minutes of the Board of Control meeting in Los Angeles on January 24, 1983, show that Diane Kirkham, Deputy Director of General Services, was the chairperson for that meeting acting for and in the absence of William J. Anthony. In the second case, Mr. Anthony indicated in his response to our request for detail that he attended the Board of Control meetings in Los Angeles on November 28, 1983, and November 29, 1983. However, Mary Markwart, the Administrative Assistant at the Board of Control who provided us copies of the minutes, could not provide us with copies of the minutes of those meetings so that we could confirm that Mr. Anthony did attend those meetings.\*

Mr. Anthony made five trips in which the mileage recorded on the Fleet Administration Division's bills appeared to be greater than needed for the travel that Mr. Anthony reported. These trips include weekends during which Mr. Anthony kept a state car. However, because there is no requirement to record each discrete location visited, we are unable to determine whether the state car was used exclusively for business. There were four trips for which the fleet administration billings were not yet available; we are unable to determine that no SAM violations occurred with respect to these trips.

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\*On page DGS-2 of his response, Mr. Anthony states that he did attend these meetings and provides names of witnesses.

Travel of the Previous  
Director of General Services

Mr. David Janssen was Director of General Services from March 26, 1977, to January 1, 1983. We reviewed Mr. Janssen's travel for the last 14 months that he was director. As Table 2 shows, Mr. Janssen made 20 trips, 7 of which were to Los Angeles.

**TABLE 2**  
**DAVID E. JANSSEN**  
**TRAVEL EXPENSES**  
**DEPARTMENT OF GENERAL SERVICES**  
**NOVEMBER 1, 1981 TO DECEMBER 31, 1982**

	<u>Travel to</u> <u>Los Angeles</u>	<u>Other</u> <u>Travel</u>	<u>Nontravel</u> <u>Expenses</u>	<u>Total</u>
Number of trips	7	13		20
Cost of air fare	\$ 662.00	\$1,722.00*		\$2,384.00
State car charges	147.94**			147.94
Personal car charge	166.56	247.42		413.98
Per diem	437.00	395.25		832.25
Other expenses	<u>47.50</u>	<u>119.00</u>	<u>0</u>	<u>166.50</u>
Total	<u>\$1,461.00</u>	<u>\$2,483.67</u>	<u>0</u>	<u>\$3,944.67</u>

\*Includes \$942 round trip air fare to Tallahassee, Florida, for a conference of state directors of general services.

\*\*Includes rental car charges of \$48.26.

## DEPARTMENT OF JUSTICE

From June 1, 1980, to January 2, 1983, Mr. Anthony was the Director of the Division of Law Enforcement at the Department of Justice. His headquarters office was located at 3580 Wilshire Boulevard, Los Angeles. (Attachment B is a detailed schedule of Mr. Anthony's travel data while he was the director of the division.)

### Frequency of Travel

While at the Department of Justice (DOJ), Mr. Anthony made a total of 171 trips. Of this total, 132 trips (77 percent) involved travel to Sacramento. For the 134 weeks that Mr. Anthony worked at the DOJ, he traveled to Sacramento at least once a week during 122 of those weeks, a frequency of 91 percent. In addition, he made 2 trips a week to Sacramento 10 times. Table 3 below summarizes Mr. Anthony's travel expenses during his two and one-half years at the DOJ.

**TABLE 3**  
**WILLIAM J. ANTHONY**  
**TRAVEL EXPENSES**  
**DEPARTMENT OF JUSTICE**  
**JUNE 1, 1980 TO JANUARY 2, 1983**

	<u>Travel to Sacramento</u>	<u>Other Travel</u>	<u>Nontravel Expenses*</u>	<u>Total</u>
Number of trips	132	39		171
Cost of air fare	\$15,376.40	\$3,788.02		\$19,164.42
Per diem	12,826.30	1,907.29		14,733.59
Other expenses	<u>441.21</u>	<u>506.80</u>	<u>\$490.02</u>	<u>1,438.03</u>
Total	<u>\$28,643.91</u>	<u>\$6,202.11</u>	<u>\$490.02</u>	<u>\$35,336.04</u>

\*Nontravel expenses include those incurred in the Los Angeles area and those not associated with a particular trip, such as membership dues. (See Attachment B.)

State Car Use

On March 30, 1981, the DOJ purchased a car and assigned it to the Division of Law Enforcement. According to the DOJ personnel, the car was located in Los Angeles and used by Mr. Anthony. No monthly travel logs were submitted on the day-to-day use of the car, but summary records indicate that the car was driven 18,694 miles from the date of purchase until January 2, 1983, when the first monthly travel log was submitted. The DOJ personnel could provide no records for Mr. Anthony's use of state cars in Los Angeles prior to the purchase of the car for his division.

## Violations of Travel Regulations

We found three instances in which Mr. Anthony's claims for travel expenses violated the travel regulations contained in the State Administrative Manual (SAM) or the California Administrative Code. The total cost to the State for these violations was \$498.00. These violations are summarized below. (See Attachment B for details of each trip.)

1. On Wednesday, April 29, 1981, Mr. Anthony traveled to Sacramento. His travel claim failed to indicate a reason for the trip. The SAM requires a brief statement of the purpose of each trip for which reimbursement is claimed. The per diem, air fare, and other expenses totaled \$148.00.\*
2. From June 16 through 18, 1982, Mr. Anthony attended a meeting of the Policy Board of the Western States Information Network in Seattle, Washington. He claimed and was reimbursed \$119.00 of the air fare even though he charged the air fare to the Department of General Services credit card. As a result, Mr. Anthony was reimbursed for costs that were paid directly by the State.\*\*
3. From September 15 through 17, 1982, Mr. Anthony attended a Policy Board meeting of the Western States Information Network in Sunriver, Oregon. Although the DOJ paid for his air fare, Mr. Anthony claimed and was reimbursed \$231.00 for air fare. Again, Mr. Anthony was reimbursed for costs that he did not incur.\*\*

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\*On page DGS-3 of his response, Mr. Anthony provides support that this trip was for state business.

\*\*See footnote on page 2 of this report.

### Insufficient Information

The Department of Justice's Western Airlines ticket log for June 1980 shows that Mr. Anthony used two tickets from the airline ticket stock for trips from Los Angeles to Sacramento. No travel expense claims were available for us to verify whether these tickets were used for state business. Consequently, we cannot determine whether Mr. Anthony violated the SAM. The value of these two tickets was approximately \$108.00.\*

Mr. Anthony made six out-of-state trips at state expense during his tenure at the DOJ. Some supporting evidence is available to show that Mr. Anthony received approval for five of these trips, but there is no evidence of approval for the remaining one. We cannot determine whether violations of travel regulations occurred with respect to the latter trip.

While Mr. Anthony was with the DOJ, he was headquartered in Los Angeles and traveled to Sacramento for department business. In Sacramento, he used a state car owned by the DOJ; this car's daily mileage is recorded in a travel log. On March 30, 1981, the Division of Law Enforcement purchased a used car to be assigned to the director for his use. The car was driven to Los Angeles and used by Mr. Anthony there. Mr. Anthony's travel claim for April 1981 indicated that he had "returned a state car to Los Angeles" on April 15. However, no record of this car's daily mileage is available. State regulations require that a

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\*On page DGS-7 of his response, Mr. Anthony has attached a copy of the June 1980 travel expense claim covering the travel for which these tickets were used.

daily automobile travel log be kept for each state-owned automobile and that this log include a record of daily mileage traveled, date and time of travel, itinerary, information regarding overnight storage, and the identity of the driver.

We could not review the logs for the car assigned to Mr. Anthony because Mr. Anthony's office did not send them when they were requested by James E. Parino, Business Services Officer of the Department of Justice. The difference in the car's odometer reading between the date of purchase, March 31, 1981, and the date of the next entry in the car's travel log, January 2, 1983, was 18,694 miles. However, we cannot determine whether this car was used strictly for state business during those 21 months.

#### CONCLUSION

Mr. Anthony traveled 169 times between Los Angeles and Sacramento for both the Department of General Services and the Department of Justice. Except for the 7 trips that included violations and the 14 trips mentioned above in which there was insufficient information available to determine that no other violations occurred, the travel appears to comply with the State Administrative Manual and the California Administrative Code travel regulations. His keeping a state-owned or rental car over a weekend would not violate regulations adopted by the Department of Personnel Administration provided that he uses

the car for business purposes only and that it is impractical for him to use other means of transportation. The cost to the State for the 7 violations noted was \$206.60 at the DGS and \$498.00 at the DOJ, for a total of \$704.60. Mr. Anthony has reimbursed the State for \$116.00, leaving \$588.60 in question.\*

Respectfully submitted,

  
THOMAS W. HAYES  
Auditor General

Date: May 4, 1984

Staff: Jonel Jorgensen  
Mary Lee

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\*See footnote on page 2 of this report.

**SCHEDULE OF TRAVEL COSTS**  
**WILLIAM J. ANTHONY**  
**DEPARTMENT OF GENERAL SERVICES**  
**JANUARY 3, 1983 TO FEBRUARY 28, 1984**

Travel Voucher Date	Location of Travel	Departure		Return		Per Diem Claimed		State Car Dates/ Miles/ Charges	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip	Violation of SM or California Admin. Codes
		Date/ Route/ Flight	Day/ Time	Date/ Route/ Flight	Day/ Time	Date	Amount						
01/25/83	Sacramento					01/03 - 01/07	\$215.00	Included			\$215.00	Relocation expenses	No
	Sacramento					01/10 - 01/14	\$234.25	In monthly charge			\$234.25	Relocation expenses	No
02/14/83	Sacramento					01/17 - 01/20	\$172.50				\$172.50	Relocation expenses	No
	Sacramento					01/25 - 01/28	\$180.50				\$180.50	Relocation expenses	No
	Sacramento					01/31 - 02/03	\$172.50				\$172.50	Relocation expenses	No
						Total	\$974.75				\$974.75		

Airline Abbreviations

A = Air California  
AA = American  
F = Frontier  
G = Golden Gate  
GW = Golden West  
P = PSA  
S = Swiftair  
U = United  
W = Western  
WP = Westair  
RC = Republic

Travel Voucher Date	Location of Travel	Departure		Return		Per Diem Claimed		State Car Dates/ Miles/ Charges	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip	Violation of SAM or California Admin. Codes
		Date/ Route/ Flight	Day/ Time	Date/ Route/ Flight	Day/ Time	Date	Amount						
02/14/83	Los Angeles	02/20/83 SAC-LA W 315	THUR 1430	01/25/83 LA-SAC W 191	TUE 1030	01/21 01/25	\$39.00 \$39.00	1/20 - 1/25 138 mi. \$ 67.00 Weekend	\$121.00		\$266.00	1/20-21 - Meetings in LA Gov. Office; 1/24 - Bd. of Control meeting; 1/25 - Return to SAC	(see note a)
		02/03/83 SAC-LA W 196	THUR 1745	02/05/83 LA-SAC W 195	SAT 1500	02/04	\$39.00	2/3 - 2/5 54 mi. \$ 26.65 Weekend	\$118.00	\$ 5.50	\$189.15	Meeting in LA Gov. Office; visit Long Beach Building; 2/5 attended Annual State Police Banquet (Sacramento)	No
04/04/83	Los Angeles	02/06/83 SAC-LA W 316	SUN 1525	02/07/83 LA-SAC W 765	MON 2000	02/07	\$39.00	2/6 - 2/7 61 mi. \$ 17.58 Weekend	\$118.00	\$ 4.50	\$179.08	Meetings, interviews in LA Governor's office	No
		02/17/83 SAC-LA W 316	THUR 1430	02/22/83 LA-SAC W 191	TUE 1030	02/18 02/22	\$59.00 \$ 4.00	2/17 - 2/22 65 mi. \$101.18 Weekend Thrifty Rental	\$118.00		\$282.18	Meetings/contacts/review of sites for Governor's Office in LA	No
		02/24/83 SAC-LA ?	THUR 1430	02/28/83 LA-SAC ?	MON 1530	02/25	\$59.00	2/24 - 2/28 344 mi. \$ 85.30 Weekend	\$118.00 est.		\$282.30	Public Works review park project; conduct interviews of Governor's appointees; review building projects	(note c)
		03/03/83 SAC-LA P 184	THUR 1300	03/07/83 LA-SAC P 189	MON 0900	03/04 03/07	\$59.00 \$ 4.00	3/3 - 3/7 69 mi. \$ 48.43 Weekend	\$ 59.00 \$ 59.00		\$229.43	Meeting Re: Olympics Security and briefing mtg. concerning Olympics	No
05/10/83	Los Angeles	03/10/83 SAC-LA W 316	THUR 1430	03/14/83 LA-SAC P 285	MON 1615	03/11	\$59.00	3/10 - 3/14 165 mi. \$ 60.43 Weekend	\$ 59.00		\$237.43	Meetings with Governor	(note c)
		03/24/83 SAC-LA P ?	THUR 1530	03/28/83 LA-SAC P 189	MON 0930	03/25 03/28	\$59.00 \$ 4.00	3/24 - 3/28 84 mi. \$ 50.30 Weekend	\$ 59.00 \$ 59.00		\$231.30	Meetings with Olympics Security representatives; interviews for DGS appointed positions	No
		04/07/83 SAC-LA P 584	THUR 1600	04/11/83 LA-SAC W 191	MON 1000	04/08 04/11	\$59.00 \$ 4.00	4/7 - 4/11 223 mi. \$ 67.68 Weekend	\$ 59.00 \$ 59.00		\$248.68	Meetings with LA Sheriff's Dept. officials & FBI officials; conduct interviews for Governor's appointees	(note c)
		04/15/83 SAC-SJ-LA A-622	THUR 0930	04/18/83 LA-SAC W-191	MON 1030	04/15 04/18	\$59.00 \$ 4.00	4/14 - 4/18 43 mi. \$ 45.18 Weekend	\$ 48.00 \$ 59.00		\$216.18	Tour new San Jose State Bldg; represent Governor at Long Beach State office dedication	No
05/27/83	Los Angeles	04/18/83 SAC-SR State Car	MON 1600	04/18/83 SR-SAC	MON 2300	04/18	\$12.00	Monthly Rental			\$ 12.00	Represent Governor at Building Award Ceremony	No
		04/21/83 SAC-LA W 196	THUR 1845	04/25/83 LA-SF P 121	MON 0600	04/22	\$39.00	4/21 - 4/25 82 mi. \$ 58.68 Weekend	\$ 59.00 \$ 69.00		\$291.68	4/22 - Briefing for newly appointed member of Bd. of Control; 4/23 - Sat-represent Governor at Crime Prevention Fair at Knotts Berry Farm; 4/26 - Attend Board of Control meeting	No
		04/29/83 SAC-LA P 584	FRI 1700	05/03/83 LA-SAC W 103	TUE 1000	04/29 05/03	\$12.00 \$59.00	4/29 - 5/3 48 mi. \$ 45.80 Weekend	\$ 75.00 \$ 59.00		\$250.80	Attend meetings, conduct interviews	Yes - SAM 722: No business purpose indi- cated for 4/29 per diem claimed
		None indicated on travel expense claim		05/09/83 LA-SAC P 189	MON 0930		\$ 0	5/6 - 5/9 14 mi. \$ 31.60 Weekend	\$ 59.00		\$ 90.60	"Took an earlier flight to Sacramento for the State's convenience to attend a Governor's Olympic Coordinating Committee Meeting"	Yes - SAM 722: No business purpose indi- cated for LA travel
---		05/20/83 SAC-LA P 502	FRI 1700	05/25/83 LA-SAC P 189	WED 0330	05/20 05/24 05/25	\$12.00 \$39.00 \$59.00	5/20 - 5/25 90 mi. \$ 61.00 Weekend	\$ 75.00 \$ 59.00	\$ .75	\$305.75	5/23-24 - Chairman at Bd. of Control meetings; 5/24 - Inspect construction progress of LA Governor's office	Yes - SAM 722: No business purpose indi- cated for 5/20 per diem claimed
		Other Expense								\$ 12.50	\$ 12.50	Dues for Peace Officers Assn. of LA County	

Travel Voucher Date	Location of Travel	Departure		Return		Per Diem Claimed		State Car Dates/ Miles/ Charges	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip	Violation of SAM or California Admin. Codes
		Date/ Route/ Flight	Day/ Time	Date/ Route/ Flight	Day/ Time	Date	Amount						
07/12/83	Los Angeles	None indicated		06/15/83 LA-SAC W 103	WED 1000	06/15	\$59.00	6/13 - 6/15 49 mi. \$ 26.03	\$ 50.00 est.		\$135.03	Review LA Building matters	No
	---	Other Expenses								\$ 40.00 \$ 24.00	\$ 40.00 \$ 24.00	Dues to CPOA Dues to IACP	
	Los Angeles	06/23/83 SAC-LA W 194	THUR 1700	06/28/83 LA-SAC W 103	TUE 1000	06/24 06/28	\$39.00 \$59.00	6/23 - 6/28 144 mi. \$ 67.75 Weekend	\$ 50.00 est. \$ 50.00 est.		\$265.75	6/24 - Confer with Governor; Confer w/Sheriff of LA County; 6/27 - Confer w/CPOA and others re: Communication problems for public safety agencies	No
	San Francisco	06/30/83 SAC-SF State Car	THUR 0930	06/30/83 SF-SAC	THUR 1400					\$ 1.00	\$ 1.00	Meet with newest Governor's appointees to the San Francisco Joint Powers Authority	No
08/01/83	Los Angeles	07/08/83 SAC-LA W 198	FRI 1400	07/12/83 LA-SAC W 113	TUE 0945	07/12	\$59.00	7/8 - 7/12 56 mi. \$ 54.88 Weekend	\$ 50.00 est. \$ 50.00 est.		\$213.88	Communication orientation and misc. office details	No
	Los Angeles	07/14/83 SAC-LA P 584	THUR 1845	07/19/83 LA-SAC W 103	TUE 1000	07/15 07/19	\$39.00 \$59.00	7/14 - 7/19 88 mi. \$ 70.94 Weekend	\$ 59.00 \$ 50.00 est.		\$277.94	Bd. of Control meeting with Dr. Jaffe; meetings with local law enforcement; inspect Van Nuys bldg. and other misc. mtgs.	No
	Los Angeles	07/22/83 SAC-LA W 196	FRI 1400	07/27/83 LA-SAC W 103	WED 1000	07/26 07/27	\$39.00 \$59.00	7/22 - 7/27 82 mi. \$ 70.16 Weekend	\$ 50.00 est. \$ 50.00 est.	\$ 1.50	\$269.66	7/25-26 - Bd. of Control meeting; 7/26 - Visit to LA Governor's ofc.	No
09/02/83	Santa Rosa	08/11/83 SAC-SR State Car	THUR 1100	08/12/83 SR-SAC	FRI 1100	07/12	\$62.00	Included in monthly charge			\$ 62.00	Dedication ceremonies for Santa Rosa office building	No
	Los Angeles	08/12/83 SAC-LA W 198	FRI 1400	08/16/83 LA-SAC W 103	TUE 1000	08/16	\$59.00	8/12 - 8/16 45 mi. \$ 53.45 Weekend	\$ 50.00 est. \$ 50.00 est.	\$ 2.50	\$214.95	8/15 - Meet w/LA County Chief Administrative Officer re: Joint Venture Office Bldg.	No
	Del Mar	08/18/83 SAC-LA-D P 284 State Car	THUR 1200	See 08/22/83 below		08/19	\$74.00	8/18 - 8/21 392 mi. \$ 86.66 Weekend	\$ 59.00		\$321.31	State Race Track Leasing Comm. meeting	(note c)
	Antelope Valley	08/20/83 SAC-SR Mode not indicated or claimed	SAT 1600	08/20/83	SAT 0000	08/20	\$12.00					Represent Governor at Law Enforcement meeting	
	San Francisco	08/21/83 LA-SF Passenger - private auto	SUN 0930	08/22/83 SF-SAC State car	MON 2230	08/22	\$89.25			\$ .40		Chairman, State Bd. of Control meeting	
	Los Angeles	08/26/83 SAC-LA State Car	FRI 0800	08/30/83 LA-SAC W 103	TUE 1000	08/30	\$59.00		\$ 50.00 est.		\$109.00	Inspect LA state garage; interview state printer applicant	No
10/03/83	Los Angeles Long Beach San Bernardino	09/08/83 SAC-LA W 194	THUR 1600	09/09/83 LA-LB-LA State Car	TUE 1000	09/09 09/13	\$39.00 \$59.00	9/8 - 9/13 101 mi. \$ 72.63 Weekend	\$ 100.00 est.		\$270.63	Represent Governor at Olympic Law Enforcement Coordinating Comm. on 9/9, a State Holiday; Visit LA office bldg; tour San Bernardino State ofc. bldg.	No
	Santa Rosa San Francisco	09/21/83 SAC-SR State Car	WED 1000	09/21/83 SR-SF-SAC	WED 1830	09/21	\$12.00	Included in monthly charge		\$ 1.40	\$ 13.40	Attend regional manager's mtg. in Santa Rosa; then State Race Track Leasing Comm. meeting in San Francisco	No
10/03/83 & 10/31/83	Los Angeles	09/23/83 SAC-LA W 194	FRI 1700	10/03/83 LA-SAC W 197	MON 1000	09/27 09/28 09/29 09/30	\$39.00 \$39.00 \$148.77 \$59.00	9/23 - 10/03 229 mi. \$ 148.77 Weekend	\$ 100.00 est.	\$ .75 \$ 7.50	\$433.02	9/26-29 - Bd. of Control mtgs.; 9/30 - Meetings in LA Governor's office	No

Travel Voucher Date	Location of Travel	Departure		Return		Per Diem Claimed		State Car Dates/Miles/Charges	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip	Violation of SAM or California Admin. Codes
		Date/Route/Flight	Day/Time	Date/Route/Flight	Day/Time	Date	Amount						
10/31/83	Los Angeles	10/14/83 SAC-LA W 194	FRI 1700	10/18/83 LA-SAC W 197	TUE 0945	10/18	\$59.00	10/14 - 10/18 64 mi. \$ 55.92 Weekend	\$100.00 est.	\$ 3.00	\$217.92	Meetings in LA Governor's ofc.; Santa Ana State Office Bldg. inspection	No
	Los Angeles	10/21/83 SAC-LA W 194	FRI 1600	See Below 10/31/83				10/21 - 10/31 340 mi. \$163.20 Weekend	50.00 est.		\$ 534.20		
	San Diego	10/24/83 LA-SF Private auto - no charge to State	MON 1000	See Below 10/31/83		10/25 10/26	\$62.00 \$69.25			\$ 2.25 \$ 8.50		Chairman during State Bd. of Control meeting	
	Los Angeles	10/26/83 SD-LA Private auto - no charge to State	WED 1800	See Below 10/31/83								10/27 - Speaker at Senator Campbell's Small Business Conference, City of Industry meetings in LA Governor's ofc.; meeting re: Sale of Governor's residence	Yes - SAM 722: No business purpose indicated for return to LA on 10/28 (FRI)
	Los Angeles	10/28/83 LA-SF-LA P 451 P 424	FRI 0630-1800	10/31/83 LA-SAC P 181	MON 0820	10/28 10/31	\$16.00 \$4.00	\$ 39.00 \$ 59.00 \$ 59.00	\$ 2.00			Represented the Governor at ground breaking ceremonies for new state building in SF; reviewed fire damage to SF state office bldg; made award presentation to B&G staff person	(note c)
12/19/83	South Lake Tahoe	11/02/83 SAC-SLT State Car	WED 1500	11/05/83 SLT-SAC	SAT 1000	11/03 11/04 11/05	\$62.00 \$62.00 \$51.00	Included in monthly charges			\$ 175.00	Attend first meeting of Tahoe Area Land Acquisition Comm.	No
	San Francisco	11/09/83 SAC-SF State Car	WED 0700	11/09/83 SF-SAC	WED 2100	11/09	\$16.00	Included in monthly charges		\$ 5.65	\$ 21.65	a.m. - Interview candidate for State Procurement Comm. p.m. - Attended AMA meeting	No
	Los Angeles	11/10/83 SAC-LA W 126	THUR 1600	11/15/83 LA-SAC P 181	TUE 1115	11/15	\$39.00	11/10 - 11/15 105 mi. \$ 73.15 Weekend	\$ 59.00 \$ 59.00		\$ 230.15	1) Visit w/Olympic security advisor; 2) Review security concepts for Governor's future residence; 3) Discuss Bd. of Control w/LA based member	No
	Los Angeles	11/17/83 SAC-LA W 126	THUR 1600	11/21/83 LA-SAC P 181	MON 0530	11/21 0745	\$ 0	11/17 - 11/21 126 mi. \$ 63.98 Weekend	\$ 59.00 \$ 59.00	\$ 1.50	\$ 183.48	Confer w/Pasadena Chief of Police; review LA Governor's office for desk moving, etc.; mtg. w/Assemblyman Felando	No
01/10/84	Los Angeles	11/22/83 Returned to LA At Personal Expense	TUE	11/30/83 LA-SAC P 181	WED 0815	11/29 11/30	\$39.00 \$59.00	11/28 - 11/30 74 mi. \$ 33.42	\$ 59.00	\$ 3.00	\$ 193.42	Chaired State Board of Control meeting	(note b)
	Los Angeles	12/01/83 SAC-LA W 126	THUR 1645	12/05/83 LA-SAC W 103	MON Unknown	12/02	\$39.00	12/1 - 12/5 53 mi. \$ 54.49 Weekend	\$ 59.00 \$ 59.00		\$ 211.49	Attended Olympic Law Enforcement Coordinating Comm. as Governor's representative	No
	Los Angeles/San Francisco	12/08/83 LA-SF P 384	THUR 1420	12/12/83 LA-SF-SAC W 451 State Car	MON 1700	12/09 12/12	\$59.00 \$11.25	12/8 - 12/12 39 mi. \$ 52.67 Weekend	\$ 64.00 \$ 39.00	\$ 4.15	\$ 230.07	12/9 - LA Governor's office and appointment; 12/12 - SF--Chaired Bd. of Control meeting	No
	South Lake Tahoe	12/14/83 SAC-SLT State Car	WED 1300	12/16/83 SLT-SAC	FRI 1100	12/15 12/16	\$62.00 \$51.00	Included in monthly charges			\$ 113.00	Attended Tahoe Area Land Acquisition Comm. meeting	No
	Los Angeles	12/22/83 SAC-LA W 126	THUR 1545	12/27/83 LA-SAC W 103	TUE Unknown	12/22 12/23	\$59.00	12/22 - 12/27 45 mi. \$ 65.35 Weekend	\$ 69.00 \$ 69.00	\$ 2.25	\$ 264.60	Attended meeting re: Proposed LA State Office Bldg; reviewed fire damage at LA ofc. bldg.	No
02/21/84	Los Angeles	01/18/84 SAC-LA W 126	WED 1550	01/25/84 LA-SAC W 103	WED Unknown	01/19 01/20 01/24	\$39.00 \$39.00 \$39.00	1/18 - 1/25 152 mi. \$103.06 Weekend	\$ 69.00 \$ 69.00	\$ 4.50	\$ 362.56	1/19 - Olympic Coordinating Comm. meeting; 1/20 - Interview re: Exec. Officer, Bd. of Control; 1/23-24 - Chaired Bd. of Control meeting	No
	Los Angeles	01/26/84 SAC-LA	THUR 1530	01/30/84 LA-SAC	MON Unknown	01/27	\$39.00	Billing not available	\$ 69.00 est. \$ 69.00 est.	\$ 2.25	\$ 179.25	1/27 - Attended 9-1-1 Advisory Board meeting and visited Governor's LA office	(note d)

Travel Voucher Date	Location of Travel	Departure		Return		Per Diem Claimed		State Car Dates/Miles/Charges	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip	Violation of SAM or California Admin. Codes
		Date/Route/Flight	Day/Time	Date/Route/Flight	Day/Time	Date	Amount						
03/08/84	Los Angeles	02/02/84 SAC-LA W 126	THUR 1530	02/07/84 LA-SAC W 103	TUE Unknown	02/03	\$ 39.00	Billing not available	\$ 69.00	\$ 4.50	\$ 181.50	2/3 - Small Business Conference, then visit Governor's LA office; 2/6 - OCSF Admin. review, meeting re: Bd. of Control	(note d)
	Los Angeles	02/16/84 SAC-LA W 104	THUR 0845	02/21/84 LA-SAC W 103	TUE Unknown			Billing not available	\$ 69.00		\$ 138.00	2/16 - Meet with new member of LA Joint Powers Authority	(note d)
	Los Angeles	02/23/84 SAC-LA W 126	THUR 1530	02/28/84 LA-SAC W 103	TUE Unknown	02/24	\$ 39.00	Billing not available	\$ 69.00		\$ 177.00	2/24 - As Governor's representative, attended OLECC meeting	(note d)
				Total			\$2,993.75	\$2,083.32	\$4,147.00	\$145.85	\$9,369.92		

### NOTES TO ATTACHMENT A

- a Mr. Anthony indicates in Attachment C that he attended a Board of Control executive session and monitored a public meeting in Los Angeles on January 24, 1983. The minutes of the January 24, 1983, Board of Control meeting show that Diane Kirkham, Deputy Director of General Services, was the chairperson "acting for and in the absence of William J. Anthony."
- b Mr. Anthony indicates in Attachment C that he attended the Board of Control meetings in Los Angeles on November 28, 1983, and November 29, 1983. No minutes to these meetings could be found. The tapes to these hearings did not reveal board members present at the meetings. Consequently, we cannot verify Mr. Anthony's presence at those meetings, and we cannot determine that violations of the State Administrative Manual did not occur.
- c Mileage recorded on the use of the state car appears higher than needed for the trips reported. We are unable to determine whether the state car was used solely in the conduct of state business as required by the California Administrative Code.
- d Fleet billing not yet available for state car usage.

**SCHEDULE OF TRAVEL COSTS**  
**WILLIAM J. ANTHONY**  
**DEPARTMENT OF JUSTICE**  
**JUNE 1, 1980 TO JANUARY 3, 1983**

Travel Voucher Date	Location of Travel	Departure		Return		Per Diem Claimed		State Car Dates/ Miles	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip*	Violation of SAM or California Admin. Code (See note a)
		Date/ Route/ Flight#	Day/ Time	Date/ Route/ Flight#	Day/ Time	Date	Amount						
NONE	Sacramento	06/01/80 LA-SAC W 7	SUN						\$ 54.00		\$ 54.00	No travel expense claim available	
	Sacramento	06/11/80 LA-SAC W 7	WED						\$ 54.00		\$ 54.00	No travel expense claim available	(note a)
07/01/80	Sacramento/ Long Beach	06/15/80 LA-SAC-LB P 587	SUN 1700	06/17/80 SAC-LA W 196	THUR 1730	06/16 06/17 06/18 06/19	\$46.00 \$46.00 \$46.00 \$46.00		\$ 55.00 \$ 54.00	\$ 5.50	\$206.50	Meeting w/CDAG 6/16; Meeting w/DLE staff 6/17; A.G. Retreat 6/18 - 6/19	No
	Los Angeles	06/18/80 LA-LB		06/19/80 LB-LA							\$ 92.00		No
	Los Angeles	06/20/80 Local Travel	FRI	06/20/80	FRI					\$ .50	\$ .50	Meeting at LAX	No
	Sacramento	06/22/80 LA-SAC S 265	SUN 1630	06/26/80 SAC-LA W 196	THUR 1830	06/23 06/24 06/25 06/26	\$46.00 \$46.00 \$46.00 \$55.00		\$ 55.00 \$ 54.00	\$ 10.00	\$312.00	Meeting w/CDAG 6/23; Meetings w/DLE staff 6/23-26	No
08/04/80	Sacramento	06/30/80 LA-SAC W 193	MON 0645	07/02/80 SAC-LA W 196	WED 1900	07/01 07/02	\$46.00 \$63.50	7/1 21 mi.	\$ 54.00 \$ 54.00	\$ 11.00	\$228.50	Budget meeting w/CDAG on 6/30; Meeting w/Sacramento S.O. on 7/1; Meetings w/DLE and Crime Prev. staff 7/2	No
	San Diego	07/07/80 LA-SO P 788	MON 0715	07/07/80 SO-LA P 581	MON 2125	07/07	\$12.00		\$ 30.00 \$ 30.00	\$ 35.00	\$ 35.00	IACP Dues	No
	Sacramento/ Redding	07/10/80 LA-SAC W 191	THUR 0715	07/11/80 SF-LA W 468	FRI 2245	07/11	\$63.50	7/11 48 mi.	\$ 54.00 \$118.00 \$ 53.00		\$288.50	Meetings w/DLE staff on 7/10; Meeting w/Region 13; Criminal Justice Planning Bd. on 7/11	No
	Sacramento/ Stockton	07/14/80 LA-SAC-STKTN P 181	MON 0600	07/17/80 STKTN-SAC-LA W 194	THUR 1700	07/15 07/16 07/17	\$46.00 \$46.00 \$54.50	7/14 - 7/16 195 mi.	\$ 55.00 \$ 54.00	\$ 7.50	\$263.00	Meetings w/CDAG 7/14 & 7/15; Meetings w/DLE 7/14 - 7/17; Meeting w/San Joaquin LE Officials 7/16	No
	Sacramento	07/22/80 LA-SAC P 181	TUE 0600	07/25/80 SAC-LA W 194	FRI 1500	07/23 07/24 07/25	\$46.00 \$46.00 \$54.50	7/22 - 7/25 128 mi.	\$ 55.00 \$ 54.00		\$255.50	Meetings w/CDAG 7/22; Meetings w/DLE staff 7/23 & 7/24; Governor's Emergency Planning Council 7/24; CLEMS Conf. 7/25	No
	Sacramento	07/28/80 LA-SAC P 181	MON 0600	07/29/80 SAC-LA W 192	TUE 1130	07/29	\$54.50	7/28 36 mi.	\$ 55.00 \$ 54.00	\$ 7.50	\$171.00	Meetings w/CDAG 7/28; Meetings w/DLE staff 7/28 - 7/29	No
09/03/80	Sacramento	08/04/80 LA-SAC P 181	MON 0600	08/06/80 SAC-LA P 184	WED 1400	08/05 08/06	\$46.00 \$54.50	8/4 - 8/5 94 mi.	\$ 55.00 \$ 55.00		\$210.50	Meeting w/CDAG 8/4; Meetings w/DLE staff 8/5 - 8/6	No
	San Diego/ Riverside	08/11/80 LA-SO-RIV State Car	MON 1300	08/13/80 RIV-SO-LA	WED 1700	08/12 08/13	\$46.00 \$46.00				\$ 92.00	Address San Diego SO Academy 8/11; Tour of Riverside Lab 8/12; Meeting w/San Diego LE Admin. 8/13	No
	Sacramento	08/14/80 LA-SAC P 181	THUR 0600	08/15/80 SAC-LA W 196	FRI 2000	08/15	\$63.50	8/14 - 8/15 82 mi.	\$ 55.00 \$ 54.00		\$172.50	Meetings w/DLE staff 8/14; Meeting w/CDAG 8/15	No
	Sacramento	08/18/80 LA-SAC P 181	MON 0600	08/20/80 SAC-LA W 196	WED 1900	08/18 08/20	\$46.00 \$63.50	8/18 - 8/19 91 mi.	\$ 55.00 \$ 54.00	\$ 7.50	\$226.00	Meetings w/CDAG 8/18; AG staff meeting 8/19; meetings w/DLE staff 8/20	No
	Sacramento	08/22/80 LA-SAC W 191	FRI 0715	08/22/80 SAC-LA P 384	FRI 1645	08/22	\$ 3.00		\$ 54.00 \$ 55.00		\$112.00	Represent CDAG at CCCJ meeting	No
	Sacramento	08/26/80 LA-SAC W 191	TUE 0715	08/28/80 SAC-LA W 196	THUR 2000	08/27 08/28	\$46.00 \$63.50	8/26 - 8/27 37 mi.	\$ 54.00 \$ 54.00		\$217.50	Meetings w/DLE staff; Sacramento Law Enforcement Administrator 8/27	No

\*Key to abbreviations appears on page 12

ATTACHMENT B

Travel Voucher Date	Location of Travel	Departure		Return		Per Diem Claimed		State Car Dates/ Miles	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip*	Violation of SAM or California Admin. Code
		Date/ Route/ Flight#	Day/ Time	Date/ Route/ Flight#	Day/ Time	Date	Amount						
09/30/80	Santa Barbara/ Sacramento	09/10/80 LA-SB-SAC U 982	WED 0615	09/12/80 SAC-LA W 196	FRI 1900	09/11 09/12	\$46.00 \$63.50	9/11 - 9/12 59 mi.	\$ 95.00 \$ 94.00		\$258.50	AG Zone meeting 9/10; Meetings w/DLE staff 9/11 - 9/12	No
		09/14/80 LA-SAC P 987	SUN 2800	09/19/80 SAC-LA W 194	FRI 1600	09/15 09/16 09/17 09/18 09/19	\$46.00 \$46.00 \$46.00 \$46.00 \$33.50	9/14 - 9/18 120 mi.	\$ 55.00 \$ 54.00	\$ 7.25	\$333.75	Meetings w/CDAG 9/15; meetings w/DLE staff 9/15 - 9/18; Meeting w/AG 9/17	No
		09/24/80 LA-SAC P 181	WED 0600	09/25/80 SAC-LA W 194	THUR 1600	09/25	\$54.50	9/24 73 mi.	\$ 55.00 \$ 58.00		\$167.50	Meetings w/CDAG 9/24; Meeting w/OJJP & CSTI 9/25; Meetings w/DLE staff 9/24 - 9/25	No
		Other Expenses											
10/30/80	Sacramento	09/30/80 LA-SAC W 191	TUES 0715	10/03/80 SAC-LA W 194	FRI 1630	10/01 10/02 10/03	\$46.00 \$46.00 \$54.50	9/30 - 10/2 139 mi.	\$ 56.39 \$ 56.39	\$107.50	\$259.28	Annual Dues, CPOA subscription	No
		10/05/80 LA-SO State Car	MON 1330	10/08/80 SD-LA	WED 1730	10/07 10/08	\$46.00				\$ 92.00	POST Symposium on Professional Issues 10/1 - 10/3	No
		10/09/80 LA-SAC W 195	THUR 1400	10/10/80 SAC-LA W 196	FRI 1830	10/10	\$55.00	10/9 40 mi.	\$ 56.39 \$ 56.39		\$167.78	Attend Border Crime Conference	No
		10/15/80 LA-SAC-SF-B W 191, U 775	WED 0700	10/17/80 B-LA U 762	FRI 1300	10/16 10/17	\$46.00 \$51.50	10/15 49 mi.	\$ 56.39 \$ 94.50		\$248.39	Meeting w/DLE staff	No
11/25/80	Los Angeles	10/20/80 Local Travel	MON	10/21/80 LA-SAC W 196	TUE 1900	10/21	\$12.00	10/21 61 mi.	\$ 56.39 \$ 56.39	\$ 3.00	\$ 3.00	Meetings w/CDAG, CSTI and DLE staff 10/15; speak before Kern County Elks LE Night 10/16	No
		10/22/80 LA-SAC-V W 2901	WED 1230	10/23/80 V-SAC-LA W 192	THUR 1300	10/23	\$46.00	10/22 151 mi.	\$ 56.39 \$ 56.39	\$ 3.00	\$161.78	Attend League of California Cities Conference	No
		10/28/80	Other Expenses										
		10/29/80 LA-SAC-O W 2903	WED 1600	10/31/80 O-SAC-LA W 2902	FRI 1730	10/30 10/31	\$46.00 \$46.00	10/29 - 10/30 41 mi.	\$ 57.00 \$ 57.00	\$ 30.00	\$206.00	Meetings w/DLE staff; attend Napa/Solano Elks Annual Law Enforcement Night	No
01/06/81	Sacramento	11/02/80 Local Travel	MON	11/03/80 SAC-LA W 196	MON 1830	11/03	\$12.00			\$ 68.85	\$ 68.85	California Peace Officers Assn. Conference Registration	No
		11/04/80 LA-SAC W 197	TUE 1700	11/07/80 SAC-LA W 2904	FRI 1800	11/05 11/06 11/07	\$46.00 \$46.00 \$46.00	11/4 - 11/6 119 mi.	\$ 57.00 \$ 57.00	\$ 4.25 \$ .25	\$256.50	Meetings w/DLE staff; attend Napa/Solano Elks Annual Law Enforcement Night	No
		11/12/80	Other Expenses										
		11/12/80 LA-SAC W 191	WED 0700	11/14/80 SAC-LA W 196	FRI 1845	11/13 11/14	\$46.00 \$63.50	11/12 - 11/13 79 mi.	\$ 57.00 \$ 57.00	\$ 12.00	\$223.50	Emergency Purchase of Battery for State Vehicle E215318	No
01/06/81	Sacramento	11/18/80 LA-SAC-L W 191	TUE 0700	11/21/80 L-SAC-LA P 286	FRI 1650	11/19 11/20 11/21	\$46.00 \$46.00 \$54.50	11/18 - 11/20 120 mi.	\$ 57.00 \$ 57.00	\$ 8.00	\$222.50	Meeting w/CDAG a.m.; meetings w/Legislative Unit, DLE staff p.m.	No
		11/24/80 LA-SAC W 191	MON 0700	11/26/80 SAC-LA W 194	WED 1600	11/25 11/26	\$46.00 \$54.50	11/24 - 11/25 54 mi.	\$ 57.00 \$ 57.00		\$223.50	Meetings w/CDAG 11/5 and 11/6; Meetings w/DLE staff 11/7	No
		12/01/80 LA-SAC W 191	MON 0715	12/03/80 SAC-LA W 196	WED 1900	12/02 12/03	\$46.00 \$63.50		\$ 57.00		\$223.50	Los Angeles Peace Officers Association Dues	No
		12/08/80 LA-SAC-E-SAC W 191, WB 806	MON 0700	12/11/80 SAC-SF-LA WB 805, P 626	THUR 2000	12/09 12/10 12/11	\$46.00 \$46.00 \$63.50		\$ 57.00 \$110.00 \$ 36.00		\$359.00	Meetings w/DOF 11/12; Meetings w/DLE staff 11/13; AG staff meeting 11/14	No
01/06/81	Sacramento	12/15/80 LA-SAC W 191	MON 0715	12/17/80 SAC-LA W 194	WED 1600	12/16 12/17	\$46.00 \$46.00		\$ 57.00 \$ 57.00		\$206.00	Address Chief Special Agents Assn. 11/18; Emergency Planning Council 11/19; AG Zone Meeting 11/20; Meetings w/DLE staff 11/21	No

Travel Voucher Date	Location of Travel	Departure		Return		Per Diem Claimed		State Car Dates/ Miles	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip*	Violation of SHM or California Admin. Code
		Date/ Route/ Flight#	Day/ Time	Date/ Route/ Flight#	Day/ Time	Date	Amount						
01/06/81	Sacramento	12/29/80 LA-SAC	MON 1100	12/31/80 SAC-LA W 194	WED 1600	12/30 12/31	\$46.00 \$51.50		\$ 57.00 \$ 57.00		\$211.50	Meetings w/DLE staff	No
		01/05/81 LA-SAC W 191	MON 0715	01/08/81 SAC-SF-LA W 592 W 764	THUR 1700	01/06 01/07 01/08	\$50.00 \$50.00 \$58.50	1/5 - 1/7 98 mi.	\$ 57.00 \$ 39.00 \$ 56.00		\$310.50	Meetings w/DLE staff 1/5 thru 1/7; CPOA Executive committee meeting 1/8	No
	Sacramento	01/12/81 LA-SAC W 191	MON 0715	01/14/81 SAC-LA W 194	WED 1715	01/13 01/14	\$50.00 \$58.50	1/12 - 1/13 74 mi.	\$ 57.00 \$ 57.00		\$222.50	Meetings w/DLE staff 1/12 thru 1/14; division chiefs meeting 1/13	No
		01/17/81 LA-SLO State Car	SAT 1200	01/18/81 SLO-LA	SUN 1600	01/18	\$50.00				\$ 50.00	Address San Luis Obispo County Elks Law Enforcement night	No
	Sacramento	01/19/81 LA-SAC W 191	MON 0715	01/21/81 SAC-LA W 194	WED 1700	01/20 01/21	\$50.00 \$58.50	1/19 - 1/20 96 mi.	\$ 57.00 \$ 57.00		\$222.50	Meetings w/DLE staff 1/19 thru 1/21; AG staff meeting 1/21	No
		01/23/81 LA-SO P 786	FRI 0645	01/23/81 SO-LA P 483	FRI 1715	01/23	\$ 3.00		\$ 35.00 \$ 35.00	\$ 9.50	\$ 82.50	Attend CCCJ meeting	No
	Sacramento	01/26/81 LA-SAC W 191	MON 0715	01/28/81 SAC-LA W 194	WED 1700	01/27 01/28	\$50.00 \$58.50	1/26 - 1/28 102 mi.	\$ 57.00 \$ 57.00		\$222.50	Meetings w/DLE staff	No
		02/05/81 LA-SJ P 163	THUR 0700	02/06/81 SJ-SAC-LA W 192	FRI 1345	01/06	\$58.50		\$ 36.00 \$ 57.00		\$151.50	AG Zone meeting 2/5; meetings w/DLE staff 2/6	No
	Sacramento	02/09/81 LA-SAC W 191	MON 0700	02/09/81 SAC-LA W 196	MON 2000	02/09	\$12.00		\$ 57.00 \$ 57.00	\$ 6.00	\$132.00	Meeting w/CDAG; meetings w/DLE staff	No
		02/11/81 LA-SAC W 191	WED 0700	02/11/81 SAC-LA P 582	WED 1715	02/11	\$ 3.00		\$ 57.00 \$ 62.00	\$ 10.50	\$132.50	AG staff meeting	No
	San Francisco/ Sacramento	02/17/81 LA-SF P 221	TUE 0745	02/18/81 SF-SAC-LA W 194	WED 1730	02/18	\$55.50	2/17 39 mi.	\$ 56.00 \$ 62.00	\$ 6.25	\$179.75	Division Chief's meeting 2/17; Meetings w/DLE staff 2/18	No
		02/23/81 LA-SAC W 191	MON 0700	02/25/81 SAC-LA W 194	WED 1730	02/24 02/25	\$50.00 \$58.50	2/23 - 2/24 66 mi.	\$ 62.00 \$ 62.00	\$ 10.25	\$242.75	Meetings w/DLE staff	No
04/01/81	Sacramento/ San Francisco	03/02/81 LA-SAC W 191	MON 0700	03/05/81 SAC-SF-LA W 892 W 764	THUR 1700	03/03 03/04 03/05	\$50.00 \$50.00 \$58.50	3/2 - 3/4 139 mi.	\$ 36.00 \$ 39.00 \$ 62.00		\$295.50	Meetings w/DLE staff 3/2 and 3/4; Division Chiefs meeting 3/3; CPOA meeting 3/5	No
		Local Expenses		03/09 & 03/10/81						\$ 19.52	\$ 19.52	Gasoline and parking for state car	No
	Sacramento	03/11/81 LA-SAC W 191	WED 0700	03/12/81 SAC-LA P 582	THUR 1915	03/12	\$67.50	3/11 6 mi.	\$ 62.00 \$ 62.00		\$191.50	Meetings w/DLE staff 3/11; Meetings w/Attorney General 3/12	No
		03/17/81 LA-SAC W ?	TUE 0700	03/19/81 SAC-LA W 194	THUR 1830	03/18 03/19	\$50.00 \$67.50	3/17 72 mi.	\$124.00		\$241.50	Meetings w/Chief Deputy AG, DLE staff, 3/17; AG Youth Gang Task Force, 3/18; meetings with DLE staff, 3/19	No
	Sacramento/ Placerville	03/23/81 LA-SAC W 191	MON 0700	03/25/81 SAC-LA W 194	WED 1700	03/24 03/25	\$50.00 \$58.50	3/23 - 3/24 139 mi.	\$ 62.00 \$ 62.00	\$ 35.00	\$267.50	Meeting w/Chief Deputy AG, Div. Chiefs, 3/23; meeting with El Dorado County Sheriff, 3/24; meetings w/DLE staff, 3/25; also claimed \$35 IACP Dues	No
		03/30/81 LA-SAC W 191	MON 0700	04/01/81 SAC-LA W 194	WED 1800	03/31 04/01	\$50.00 \$67.50	3/30 - 4/1 151 mi.	\$124.00		\$241.50	Meeting w/CDAG, 3/30; meetings w/DLE staff, 3/31 and 4/1	No
	Santa Maria	04/03/81 LA-SM State Car	FRI 1330	04/04/81 SM-LA	SAT 1700	04/04	\$50.00				\$ 50.00	Present Attorney General Certificate to Santa Maria Captain	No
		04/06/81 LA-SAC W 191	MON 0700	04/08/81 SAC-LA W 194	WED 1730	04/07 04/08	\$50.00 \$58.50	4/6 - 4/7 64 mi.	\$124.00		\$232.50	Meeting w/CDAG 4/6; meetings w/DLE staff 4/7 and 4/8	No

Travel Voucher Date	Location of Travel	Departure		Return		Per Diem Claimed		State Car Dates/ Miles	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip*	Violation of SAM or California Admin. Code
		Date/ Route/ Flight**	Day/ Time	Date/ Route/ Flight	Day/ Time	Date	Amount						
05/11/81	San Rafael/ SAC/Santa Barbara	04/13/81 LA-SF-SR W 243 Rental Car	MON 0630 State Car - See note under purpose	04/16/81 SR-SAC-SB-LA	THUR 1300	04/14 04/15 04/16	\$50.00 \$50.00 \$58.50	4/13/81 45 mi. \$18.76 Rental Car	\$ 62.00	\$ 90.00	\$329.26	Ag Zone meeting 4/13; State Sheriffs Conference 4/13 and 4/15; meetings w/CDAG 4/14; speech in Santa Barbara 4/15; NOTE: "Returned State Car to Los Angeles" (Auditor Note - Apparently moving E215736 to LA from SAC after purchase)	No
		04/20/81 LA-SAC W 191	MON 0700	04/22/81 SAC-LA W 196	WED 2030	04/21 04/22	\$50.00 \$67.50	4/20 - 4/22 110 mi.	\$124.00	\$ 4.50	\$246.00	Meetings w/CDAG 4/20 & 4/21; UNIVAC Listening Seminar 4/22	No
		04/24/81 LA-SAC W 189	FRI 0600	04/24/81 SAC-LA W 194	FRI 1700	04/24	\$ 3.00		\$124.00	\$ 5.50	\$132.50	Meeting w/CDAG	No
		04/27/81 LA-SAC W 189	MON 0600	04/27/81 SAC-LA W 196	MON 2030	04/27	\$12.00	4/27 55 mi.	\$124.00	\$ 6.50	\$142.50	Legislative Hearing a.m., meet w/CDAG p.m.	No
		04/29/81 LA-SAC W 189	WED 0600	04/29/81 SAC-LA W 196	WED 2030	04/29	\$12.00	4/29 38 mi.	\$124.00	\$ 12.00	\$148.00	None given	Yes No business purpose given for trip. See SAM Section 722
06/04/81	Ventura	05/01/81 LA-VEN State Car	FRI 0800	05/01/81 VEN-LA	FRI 1630							Meeting with Ventura County S.O.	No
		05/04/81 LA-SAC W 189	MON 0600	05/04/81 SAC-LA W 196	MON 2030	05/04	\$12.00	5/4 60 mi.	\$124.00	\$ 6.50	\$142.50	Meeting w/CDAG; DLE staff	No
	Sacramento	05/05/81 LA-SAC P 381	TUE 1400	05/06/81 SAC-LA W 196	WED 2030	05/06	\$59.00	5/5 - 5/6 45 mi.	\$124.00	\$ 3.00	\$186.00	Meetings w/DLE staff; swear in new agents	No
		05/10/81 LA-SAC W 193	SUN 0900	05/12/81 SAC-LA P 582	TUE 1830	05/11 05/12	\$50.00 \$64.50	5/10 - 5/11 71 mi.	\$124.00	\$ 10.50 \$ 67.00	\$316.00	Attend CPOA Conference; AG Staff Meeting; meetings w/DLE staff	No
	Santa Barbara/ Ventura	05/14/81 LA-SB-VEN State Car	THUR 0900	05/15/81 VEN-LA	FRI 1600	05/15	\$55.50			\$ 1.00	\$ 56.50	Address CLEARS Conference 5/14; meeting w/Ventura LE officials, 5/15	No
		05/16/81 LA-Lompoc State Car	SAT 1400	05/17/81 Lompoc-LA	SUN 1600	05/17	\$50.00				\$ 50.00	Meeting w/LE officials and address Annual Law Enforcement Night	No
	Sacramento	05/26/81 LA-SAC W 191	TUE 0700	05/27/81 SAC-LA W 194	WED 1730	05/27	\$58.50	5/26 62 mi.	\$124.00		\$182.50	Meeting w/CDAG 5/26; meetings w/DLE staff 5/27	No
		06/02/81 Local Travel - State Car	TUE	06/02/81 Local Travel - State Car						\$ 1.75	\$ 1.75	Attorney General's Youth Gang Task Force Meeting	No
	Sacramento	06/03/81 LA-SAC P 181	WED 0800	06/04/81 SAC-LA W 194	THUR 1715	06/04	\$58.50	6/3 123 mi.	\$124.00		\$182.50	Meetings with CDAG, DLE Staff	No
		06/09/81 LA-SAC-SF W 191	TUE 0700	06/11/81 SF-SAC-LA W 188	THUR 1100	06/10 06/11	\$50.00 \$53.00	6/9 - 6/10 253 mi.	\$124.00	\$ 2.15	\$229.15	Meeting with CDAG and DLE Staff; meeting at SPU in San Francisco	No
07/08/81	San Francisco	06/13/81 LA-SLO State Car	SAT 1300	06/14/81 SLO-LA	SUN 1400	06/14	\$50.00				\$ 50.00	Meeting with federal, state and local officials Re: Emergency Mgmt. Planning	No
		06/15/81 LA-SAC W 191	MON 0700	06/17/81 SAC-LA W 196	WED 0800	06/16 06/17	\$50.00 \$50.00	6/15 - 6/16 69 mi.	\$124.00		\$224.00	Meeting w/CDAG and DLE staff	No
	PalM Springs	06/18/81 LA-PS Sunaire 227	THUR 1100	06/18/81 PS-LA Sunaire 248	THUR 2130	06/18	\$ 9.00		\$ 90.00	\$ 4.50	\$103.50	Meeting with Riverside County Sheriff and Imperial County Sheriff	No
		06/22/81 LA-SAC W 191	MON 0700	06/24/81 SAC-LA W 194	WED 1730	06/23 06/24	\$50.00 \$58.50	6/22 - 6/23 55 mi.	\$124.00		\$232.50	FAC Meetings; meetings with DLE staff	No
	Los Angeles	06/25/81 Local Travel		06/25/81 Local Travel						\$ .50	\$ .50	None indicated	No
		06/29/81 LA-SAC W 191	MON 0700	07/01/81 SAC-LA W 196	WED 2000	06/30 07/01	\$50.00 \$67.50	6/29 - 7/1 132 mi.	\$124.00		\$241.50	Meeting with Assemblyman Stirling; meetings with DLE staff	No
	Ensenada/ San Diego	06/11/81 LA-SD-ENS GW 761	THUR 1500	06/12/81 ERS-SD-LA AA 306	FRI 1700	06/12	\$50.00		\$ 76.00	\$ .50	\$126.50	Attend Border Crime Conference	(note b)

Travel Voucher Date	Location of Travel	Departure		Return		Per Diem Claimed		State Car Dates/ Miles	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip*	Violation of SAM or California Admin. Code
		Date/ Route/ Flight*	Day/ Time	Date/ Route/ Flight	Day/ Time	Date	Amount						
08/04/81	Riverside	08/28/81 LA-R1 State Car	THUR 1600	05/28/81 RIV-LA	THUR 2300	05/28	\$ 9.00				\$ 9.00	Attend dinner for Riverside County, Sheriff and present certificate on behalf of Attorney General	No
		07/13/81 LA-SAC W 191	MON 0700	07/16/81 SAC-C-SAC-LA W 192	THUR 1400	07/14 07/15 07/16	\$50.00 \$50.00 \$58.50	7/13 - 7/15 290 mi.	\$ 62.00 \$ 76.00 \$ 62.00		\$358.50	Attend meeting w/DLE staff in Sacramento 7/13; meet with Law Enforcement officials in Santa Cruz regarding laboratory services 7/14; attend AG's Zone meeting 7/15; meet with DLE staff 7/16	No
07/04/81	Sacramento/ Half Moon Bay	07/14/81 SAC-SC-SAC U 542 U 545											
		07/20/81 LA-SAC W 191	MON 0700	07/22/81 SAC-LA W 194	WED 1700	07/21 07/22	\$50.00 \$58.50	7/20 - 7/22 333 mi.	\$124.00	\$ 1.15	\$233.65	Attend FAC meeting and meet with DLE staff 7/20; attend dinner for Si Moyer in Half Moon Bay to present certificate of AG 7/20; meet with DLE staff 7/21-7/22	No
07/29/81	El Centro	07/23/81 LA-E.C. Sunaire 515	THUR 1000	07/23/81 E.C.-LA Cochise ?	THUR 1930	07/23	\$14.50				\$122.50	Met with Law Enforcement officials to discuss establishment of a new field office in Imperial County	No
		07/27/81 LA-SAC W 191	MON 0700	07/29/81 SAC-LA W 194	WED 1715	07/28 07/29	\$50.00 \$50.00	7/27 - 7/28 66 mi.	\$124.00		\$224.00	Meet with DLE staff and interview for Exec. Secretary I position	No
07/29/81	San Diego	07/30/81 LA-SO P 1	THUR 1340	07/31/81 SO-LA GM 707	FRI 1430	07/31	\$50.00		\$ 76.00		\$126.00	Attend CLETS Advisory Committee Meeting	No
		08/03/81 LA-SAC Receipt Lost	MON 0700	08/06/81 SAC-LA Receipt Lost	THUR 1700	08/04 08/05 08/06	\$50.00 \$50.00 \$58.50						
09/01/81	Sacramento	08/10/83 LA-SAC W 191	MON 0700	08/12/83 SAC-LA W 194	WED 1730	08/11 08/12	\$50.00 \$58.50	8/10 - 8/11 63 mi.	\$124.00		\$232.50	Meetings with DLE staff; attended FAC meeting 8/11	No
		08/13/81 LA-SF W 83	THURS 0600	08/13/81 LA-SF W 762	THUR 1730	08/13	\$ 3.00		\$ 78.00	\$ 6.50	\$ 87.50	Attended Chiefs meeting at San Francisco AG's office	No
08/29/81	Sacramento	08/17/81 LA-SAC W 191	MON 0700	08/19/81 SAC-LA W 194	WED 1700	08/18 08/19	\$50.00 \$58.50	8/17 - 8/18 58 mi.	\$124.00		\$232.50	Meetings with DLE staff; attended FAC meeting 8/18	No
		08/24/81 LA-SAC W 191	MON 0700	08/25/81 SAC-LA W 196	TUE 2000	08/25	\$67.50	8/24 35 mi.	\$124.00		\$191.50	Meetings with DLE staff; FAC meeting on 8/25	No
10/02/81	Los Angeles	08/27/81	Local Expenses							\$ .50	\$ .50	Met assistant director at airport	No
		08/28/81 LA-SO LA 603	FRI 0630	08/28/81 SO-LA S 186	FRI 1730	08/28	\$ 3.00		\$ 76.00	\$ 2.30	\$ 81.30	Attend CCCJ meeting	No
10/02/81	Sacramento	09/31/81 LA-SAC W 191	MON 0700	09/03/81 SAC-LA P 282	THURS 1630	09/01 09/02 09/03	\$50.00 \$50.00 \$58.50	8/31 - 9/2 88 mi.	\$124.00		\$282.50	Meet with chief deputy and DLE staff	No
		09/10/81 LA-SAC W 191	THUR 0700	09/11/81 SAC-LA W 196	FRI 2000	09/11	\$67.50	9/10 51 mi.	\$124.00		\$191.50	Meet with chief deputy and DLE staff	No
10/02/81	Los Angeles	09/14/81	Local Expenses							\$ .50	\$ .50	Pick up chief deputy at LAX	No
		09/15/81 LA-SAC W 191	TUE 0700	09/16/81 SAC-LA W 194	WED 1800	09/16	\$67.50	9/15 38 mi.	\$124.00		\$191.50	Meetings with DLE staff	No
10/02/81	Los Angeles	09/17/81	Local Expenses							\$ .50	\$ .50	Pick up chief deputy at LAX	No
		09/21/81 LA-SAC W 191	MON 0700	09/23/81 SAC-LA W 196	WED 2000	09/22 09/23	\$50.00 \$67.50	9/21 - 9/22 61 mi.	\$124.00		\$241.50	Meetings with DLE staff	No

Travel Voucher Date	Location of Travel	Departure		Return		Per Diem Claimed		State Car Dates/Miles	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip*	Violation of SAM or California Admin. Code
		Date/Route/Flight*	Day/Time	Date/Route/Flight	Day/Time	Date	Amount						
10/02/81	Redding	09/28/81 LA-SAC W 191 SAC-REDDING F ?	MON 0700	09/29/81 REDDING-SAC F ? SAC-LA P 582	TUE 2000	09/29	\$67.50		\$124.00 \$ 48.00		\$239.50	Meetings with DLE staff, tour Redding Lab 9/28; TV interview - Stn. KRCR where general information was given regarding the Div. of Law Enforcement 9/29	No
		Other expenses											
10/27/81	Sacramento	10/02/81 LA-SAC P 181	FRI 0600	10/02/81 SAC-LA W 194	FRI 1800	10/02	\$ 3.00		\$124.00	\$ 6.00	\$133.00	Meetings with DLE staff	No
	Sacramento	10/05/81 LA-SAC W 191	MON 0700	10/07/81 SAC-LA	WED 1730	10/06 10/07	\$50.00 \$58.50	10/5 - 10/6 66 mi.	\$124.00		\$232.50	Meetings with DLE staff; meet with chief deputy on 10/6	No
	San Francisco	10/08/81 LA-SF W 502	THUR 0630	10/08/81 SF-LA W 782	THUR 1700	10/08	\$ 3.00		\$ 99.00	\$ 23.00	\$125.00	Attend chiefs' meeting	No
	Sacramento	10/15/81 LA-SAC W 191	THUR 0700	10/15/81 SAC-LA W 194	THUR 1730	10/15	\$ 3.00	10/15 29 mi.	\$ 62.00 \$ 62.00	\$ 5.00	\$132.00	Meetings with DLE staff	No
	Sacramento/ San Francisco/ Stockton	10/19/81 LA-SF-S U ? SF-SAC W/P 806	MON 0700	10/21/81 S-SAC-LA W 196	WED 2015	09/20 09/21	\$50.00 \$64.50	10/19-10/21 163 mi.	\$ 62.00 \$ 59.00 \$ 49.00	\$ 8.00	\$292.50	Attended a meeting of the League of Calif. Cities; meetings with chief deputy and DLE staff 10/19; Met with Sheriff Harty and attended Stockton Lab opening 10/20	No
11/23/81	Sacramento	10/26/81 LA-SAC W 103	MON 0700	10/27/81 SAC-LA W 316	TUE 1700	10/27	\$58.50	10/26 48 mi.	\$124.00		\$182.50	Meetings with DLE staff; met with chief deputy	No
12/02/81	Sacramento	11/16/81 LA-SAC W 103	MON 0700	11/16/81 SAC-LA W 196	MON 2030	11/16	\$12.00		\$124.00	\$ 6.50	\$142.50	Meetings with DLE staff	No
	Visalia	11/17/81 LA-Visalia State Car	TUE 1000	11/19/81 Visalia-LA	THUR 2200	11/18 11/19	\$50.00 \$64.50		\$408.00	\$ 29.50	\$674.00	To attend MSIN Policy Board meeting. Mr. Anthony is the alternate chairman for the board (Actual date of return 11/13; on personal time after meeting)	(note c)
	Sacramento	11/24/81 LA-SAC W 103	TUE 0700	11/25/81 SAC-LA W 316	WED 1730	11/25	\$58.50	11/24 41 mi.	\$124.00		\$182.50	Meetings w/chief deputy and DLE staff	No
01/05/82	Sacramento	11/30/81 LA-SAC W 103	MON 0700	12/02/81 SAC-LA W 316	WED 1730	12/01 12/02	\$50.00 \$58.50	11/30-12/1 65 mi.	\$124.00		\$232.50	Meetings w/chief deputy and DLE staff	No
	San Francisco	12/03/81 LA-SF U 1102	THUR 0630	12/03/81 SF-LA W 762	THUR 1700	12/03	\$ 3.00		\$ 59.00 \$ 60.00		\$122.00	Represent Attorney General at CPOA Executive Board meeting	No
	Sacramento/ Fresno	12/07/81 LA-SAC-F W 103	MON 0700	12/09/81 Fresno-LA P ?	WED 1800	12/08 12/09	\$50.00 \$64.50	12/7, 12/9 50 mi.	\$ 62.00 \$ 31.00		\$207.50	Meetings w/DLE staff; attended meeting of the stolen vehicle study group	No
	Sacramento	12/15/81 LA-SAC W 121	TUE 1730	12/17/81 SAC-LA P 534	WED 2000	12/16 12/17	\$50.00 \$59.00	12/16-12/17 110 mi.	\$ 62.00 \$ 62.00	\$ .50	\$233.50	Meetings w/DLE staff	No
	San Francisco	12/21/81 LA-SF W ?	MON 0600	12/21/81 SF-LA W ?	MON 1700	12/21	\$ 3.00		\$ 95.00	\$ 17.00	\$115.00	Together w/Asst. Director Pierce & Attorney General, met w/special agents and inspected DOJ S.F. field office	No
	Sacramento	12/22/81 LA-SF-SAC P 602 P 83	TUE 0900	12/23/81 SAC-LA W ?	WED 1700	12/23	\$50.00		\$ 95.00 \$ 62.00	\$ 5.50	\$213.50	Meetings w/DLE staff	No
	Sacramento	12/28/81 LA-SAC W ?	MON 0700	12/29/81 SAC-LA W ?	TUE 1700	12/29	\$53.00		\$124.00		\$177.00	Meet w/chief deputy and DLE staff	No

Travel Voucher Date	Location Travel	Departure		Return		Per Diem Claimed		State Car Dates/Miles	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip*	Violation of SHM or California Admin. Code
		Date/Route/Flight	Day/Time	Date/Route/Flight	Day/Time	Date	Amount						
02/05/82	Sacramento	01/04/82 LA-SAC W 103	MON 0700	01/06/82 SAC-LA W 316	WED 1700	01/05 01/06	\$50.00 \$58.50	1/4 - 1/5 69 mi. Est.	\$ 42.00 \$ 62.00		\$212.50	Meetings w/DLE staff; meet w/chief deputy	No
		01/12/82 LA-SAC W 103	TUE 0700	01/15/82 SAC-SF-LA W ?	FRI 1700	01/13 01/14 01/15	\$50.00 \$50.00 \$58.50	1/12 - 1/13 74 mi.	\$ 78.00		\$236.50	Meetings w/DLE staff, Alameda Narcotic Task Force 1/14; CCCJ meeting 1/15	No
		01/18/82 LA-SAC W 103	MON 0700	01/20/82 SAC-SF-LA W 762	WED 1700	01/19 01/20	\$50.00 \$58.50	1/18-1/19 Est. 94 mi.	\$ 42.00 \$ 36.00	\$ 7.00	\$240.50	Meeting w/DLE staff; Meeting w/chief deputy; Attorney General's Chiefs meeting (S.F.)	No
		01/21/82 LA-SAC AMTRAK	THUR 1900	01/23/82 SAC-LA W 316	SAT 1800	01/22 01/23	\$50.00 \$46.50	Amtrak	\$ 53.00 \$ 44.00	\$ 36.00	\$229.50	Meetings w/DLE staff; Attended Leroy Sand retirement dinner eve of 1/22/82	No
		01/25/82 LA-SAC ?	MON 0700	01/26/82 SAC-LA W 196	TUE 1700	01/26	\$67.50	Est.	\$ 88.00	\$ 5.50	\$161.00	Meetings w/DLE staff; meet w/chief deputy; Attorney General's staff meeting 1/26	No
03/04/82	Santa Barbara	02/01/82 LA-S. Barb State Car	MON 1300	02/03/82 S. Barb-LA	WED 1800	02/02 02/03	\$50.00 \$50.00				\$100.00	CPDA Executive Committee meeting; annual Calif. Police Chiefs Assoc. meeting	No
		02/04/82 LA-SAC W 103	THUR 0700	02/05/82 SAC-LA W 316	FRI 1700	02/05	\$58.50		\$ 88.00		\$146.50	Meetings w/chief deputy and DLE staff	No
		02/08/82 Local Travel	MON	02/08/82	MON					\$ 2.50	\$ 2.50	Parking LAX and L.A. Civic Center	No
		02/09/82 LA-SAC W 103	TUE 0700	02/10/82 SAC-LA P 584	WED 2000	02/10	\$67.50	2/9 7 mi.	\$ 44.00 \$ 67.00		\$178.50	Meetings w/chief deputy and DLE staff	No
		02/16/82 LA-SAC W 103	TUE 0700	02/16/82 SAC-LA W 196	TUE 2000	02/16	\$12.00		\$ 67.00 \$ 67.00	\$ 6.50	\$152.50	Meetings w/DLE staff	No
04/05/82	San Diego	02/17/82 LA-SO State Car	WED 1300	02/19/82 SO-LA	FRI 1600	02/18 02/19	\$50.00 \$50.00				\$100.00	Attended Western States Information Network Board meeting with the Attorney General	No
		02/23/82 LA-SAC W 103	TUE 0700	02/25/82 SAC-LA W 316	THUR 1700	02/24 02/25	\$50.00 \$58.50	2/23 - 2/25 119 mi.	\$ 44.00 \$ 44.00		\$196.50	Meetings w/chief deputy and DLE staff	No
		03/01/82 Local Travel	MON	03/01/82	MON					\$ .50	\$ .50	Pick up chief deputy at LAX	No
		03/01/82 LA-Fresno A 159	MON 1500	03/02/82 Fresno-Hanford P ?	TUE 1700	03/02	\$50.00		\$ 55.00 \$ 55.00	\$ 9.50 \$ 3.00	\$172.50	Attend Attorney General's Zone meeting	No
		03/03/82	WED 1100	03/03/82	WED 1400	03/03	\$11.80				\$ 11.80	Attend lunch meeting called by U.S. Attorney General	No
	Sacramento	03/04/82 LA-SAC W 103	THUR 0700	03/04/82 SAC-LA W 196	THUR 2015	03/04	\$12.00		\$ 44.00 \$ 67.00		\$123.00	Meetings with DLE staff	No
		03/08/82 LA-SAC W 103	MON 0700	03/10/82 SAC-LA W 316	WED 1730	03/09 03/10	\$50.00 \$58.50	3/8 - 3/9 107 mi.	\$ 67.00 \$ 44.00		\$219.50	Meetings w/chief deputy and DLE staff	No
		03/16/82 LA-SAC W 103	TUE 0700	03/17/82 SAC-LA P 202	WED 1700	03/17	\$58.50	3/16 38 mi.	\$ 44.00 \$ 67.00		\$169.50	Meetings w/DLE staff	No
		03/18/82 LA-SF U 1102	THUR 0700	03/18/82 SF-LA P ?	THUR 1900	03/18	\$12.00		\$ 65.00 \$ 65.00	\$ 31.00	\$173.00	Attended Chiefs meeting	No
		03/22/82 LA-SAC W 103	MON 0700	03/23/82 SAC-LA W 196	TUE 2015	03/23	\$67.50	3/22 - 3/23 86 mi.	\$ 67.00 \$ 44.00		\$178.50	Meetings w/chief deputy and DLE staff	No
05/11/82	San Diego	03/29/82 LA-SO State Car	MON 1000	03/31/82 SO-LA	WED 1600	03/30 03/31	\$50.00 \$55.50			\$ 75.00	\$180.50	Attend Border Crimes Conference	No
		04/05/82 LA-SAC W 103	MON 0700	04/07/82 SAC-LA W 316	WED 1700	04/06 04/07	\$50.00 \$58.50	4/5 - 4/6 80 mi.	\$ 67.00 \$ 44.00		\$219.50	Meetings w/chief deputy and DLE staff	No
		04/12/82 Local Travel	MON	04/12/82	MON					\$ .50	\$ .50	Pick up chief deputy @ LAX	No

Travel Voucher Date	Location of Travel	Departure		Return		Per Diem Claimed		State Car Dates/ Miles	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip*	Violation of SAM or California Admin. Code
		Date/ Route/ Flight#	Day/ Time	Date/ Route/ Flight#	Day/ Time	Date	Amount						
05/11/82	Sacramento	04/19/82 LA-SAC W 103	TUE 0700	04/15/82 SAC-CONCORD-LA W 316	THUR 1700	04/14 04/15	\$50.00 \$58.50	4/13 - 4/14 107 mi.	\$ 44.00 \$ 44.00	\$ .40	\$196.90	Meetings w/chief deputy and DLE staff; Bd. of Corrections Advisory Board meeting 4/14; Zone Meeting 4/15	No
	Sacramento	04/21/82 LA-SAC W 103	WED 0700	04/21/82 SAC-LA W 196	WED 2000	04/21	\$12.00		\$ 44.00 \$ 67.00		\$123.00	Meetings w/DLE staff; Shelly hearing	No
	Los Angeles	04/26/82 Local Travel	MON	04/26/82	MON	04/26				\$ .50	\$ .50	Pick up chief deputy @ LAX	No
	---	05/01/82	Other Expenses							\$ 35.00	\$ 35.00	Membership Renewal for Intntl Assn. of Chiefs of Police, Inc.	No
06/03/82	Sacramento	05/11/82 LA-SAC P 131	TUE 0600	05/13/82 SAC-LA W 316	THUR 1700	05/12 05/13	\$50.00 \$58.50	5/11 - 5/12 77 mi.	\$ 44.00 \$ 49.00		\$201.50	Meetings w/DLE staff; meet with chief deputy	No
	San Diego	05/18/82 LA-SO State Car	TUE 0900	05/21/82 SO-LA	FRI 1500	05/19 05/20 05/21	\$12.00 \$12.00 \$18.00			\$ 80.00 \$159.00 \$ 8.00	\$289.00	Representative of DOJ at CPDA annual meeting-- Estimate #551; Bd of Control Rule 708 covers actual subsistence expenses	No
	Los Angeles	05/25/82 Local Travel	TUE	05/25/82	TUE	05/25				\$ .50	\$ .50	Pick up chief deputy from LAX	No
	Sacramento	05/26/82 LA-SAC W 103	WED 0700	05/28/82 SAC-LA W 316	FRI 1700	05/27 05/28	\$50.00 \$58.50	5/26 - 5/27 66 mi.	\$ 49.00 \$ 69.00		\$226.50	Meetings w/DLE staff; Meet with chief deputy	No
07/06/82	Sacramento	06/01/82 LA-SAC W 103	TUE 0700	06/03/82 SAC-LA W 316	THUR 1700	06/02 06/03	\$50.00 \$58.50	6/1 - 6/2 38 mi.	\$ 44.00 \$ 49.00		\$201.50	Meetings w/DLE staff; Meet with chief deputy	No
	Los Angeles	06/08/82 Local Travel	TUE	06/08/82	TUE	06/08				\$ .50	\$ .50	Pick up chief deputy @ LAX	No
	Sacramento	06/10/82 LA-SAC W 103	THUR 0700	06/11/82 SAC-LA W 316	FRI 1700	06/11	\$58.50	6/10 40 mi.	\$ 49.00 \$ 49.00		\$156.50	Meetings w/DLE staff; Meet with chief deputy	No
	Sacramento	06/21/82 LA-SAC W 103	MON 0700	06/22/82 SAC-LA W 316	TUE 1700	06/22	\$58.50	6/21 39 mi.	\$ 69.00 \$ 49.00		\$176.50	Meetings w/DLE staff; Meet with chief deputy	No
06/21/82	Las Vegas	06/23/82 LA-Las Vegas W 100	WED 0600	06/23/82 Las Vegas-LA W 119	WED 1700	06/23	\$ 3.00		\$ 45.00 \$ 45.00	\$ 6.00	\$ 99.00	Natl Sheriffs Area Conference, Document APD563	(note c)
	Sacramento	06/28/82 LA-SAC W 103	MON 0700	06/29/82 SAC-LA W 316	TUE 1730	06/29	\$58.50	6/28 45 mi.	\$ 49.00 \$ 49.00		\$156.50	Meetings w/DLE staff	No
	Seattle	06/16/82 LA-Seattle W 709	WED 1200	06/18/82 Seattle-LA W 712	FRI 1700	06/16 06/17 06/18	\$22.79 \$66.57 \$21.00	TEC TEC	\$119.00 \$ 59.50 \$119.00 \$ 59.50		\$467.36	To attend WSIN Policy Board Meeting. Mr. Anthony is the alternate chairman of the board	(note c) Yes-SAM 742 Cash Purchase Reimbursed for air fare paid for with G.S. credit card
	Sacramento/ Martinez	07/06/82 LA-SAC-W-SAC W 103	TUE 0700	07/08/82 SAC-LA W 316	THUR 1700	07/07 07/08	\$62.00 \$73.25	7/6 - 7/8 112 mi.	\$ 49.00 \$ 49.00		\$233.25	Official DOJ business	No
08/03/82	Sacramento	07/14/82 LA-SAC W 103	WED 0700	07/16/82 SAC-LA W 316	FRI 1900	07/15 07/16	\$62.00 \$85.25	7/14 - 7/15 121 mi.	\$ 49.00 \$ 79.00		\$275.25	Official DOJ business	No
	Sacramento	07/19/82 LA-SAC W 103	MON 0700	07/20/82 SAC-LA W 316	TUE 1700	07/20	\$73.25	7/19 95 mi.	\$ 79.00 \$ 59.00		\$211.25	Official DOJ business	No
	San Diego	07/22/82 LA-San Diego	THUR 0700	07/22/82 San Diego-LA	THUR 1700	07/22	\$ 4.00				\$ 4.00	Official DOJ business	No
	Sacramento	07/27/82 LA-SAC State Car	TUE 0700	07/31/82 SAC-LA W 646	SAT 1530	07/28 07/29 07/30 07/31	\$62.00 \$62.00 \$62.00 \$73.25	7/27 - 7/31 288 mi.	\$ 59.00 \$ 44.00 \$ 59.00	\$ 3.50	\$424.75	Official DOJ business	No
07/26/82	Los Angeles	07/26/82 Local Travel								\$ 20.95	\$ 20.95	Car wash and gas; credit card not available	No

Travel Voucher Date	Location of Travel	Departure		Return		Per Diem Claimed		State Car Dates/ Miles	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip*	Violation of SAM or California Admin. Code
		Date/ Route/ Flight*	Day/ Time	Date/ Route/ Flight	Day/ Time	Date	Amount						
09/07/82	Sacramento	08/02/82 LA-SAC W 191	MON 0700	08/03/82 SAC-LA W 316	TUE 1700	08/03	\$73.25	8/2 36 mi.	\$ 45.00 \$ 45.00	\$ 5.50	\$168.75	Official DOJ business	No
	Sacramento/ S. Lake Tahoe	08/09/82 LA-SAC-SLT W 191	MON 0700	08/11/82 SAC-LA W 316	WED 1700	08/10 08/11	\$62.00 \$73.25	8/9 - 8/10 173 mi.	\$ 45.00 \$ 45.00		\$225.25	Official DOJ business	No
	Sacramento	08/16/82 LA-SAC W 191	MON 0700	08/18/82 SAC-LA W 316	WED 1700	08/17 08/18	\$62.00 \$73.25	8/16 - 8/17 70 mi.	\$ 45.00 \$ 45.00		\$225.25	Official DOJ business	No
	Los Angeles	08/20/82 Local Travel	FRI		08/20/82	FRI				\$ 1.95	\$ 1.95	Official DOJ business	No
10/05/82	Sacramento	08/23/82 LA-SAC W 191	MON 0700	08/24/82 SAC-LA W 316	TUE 1700	08/24	\$73.25	8/23 41 mi.	\$ 45.00 \$ 45.00		\$163.25	Official DOJ business	No
	San Bernardino	08/25/82 LA-S. Bdnno State Car	WED 0700	08/25/82 S. Bdnno-LA	WED 1530	08/25	\$ 4.00				\$ 4.00	Official DOJ business	No
	Sacramento	08/30/82 LA-SAC W 191	MON 0700	09/02/82 SAC-LA W 316	THUR 1700	08/31 09/01 09/02	\$62.00 \$62.00 \$73.25	8/30 - 9/1 163 mi.	\$ 45.00 \$ 45.00		\$287.25	Official DOJ business	No
	Sacramento	09/07/82 LA-SAC P 189	TUE 0700	09/07/82 SAC-LA P 584	TUE 1900	09/07	\$16.00		\$ 45.00 \$ 45.00	\$ 6.00	\$112.00	Official DOJ business	No
	Sacramento	09/13/82 LA-SAC W 191	MON 0700	09/14/82 SAC-LA P 584	TUE 1900	09/14	\$85.25		\$ 45.00 \$ 45.00		\$175.25	Official DOJ business	No
	Sacramento	09/20/82 LA-SAC P 103	MON 0700	09/21/82 SAC-LA W 316	TUE 1700	09/21/82	\$73.25	9/20 55 mi.	\$ 46.00 \$ 29.00		\$148.25	Official DOJ business	No
	San Diego	09/23/82 LA-S. Diego P 780	THUR 0700	09/23/82 S. Diego-LA P 610	THUR 1700	09/23	\$ 4.00		\$ 31.00 \$ 39.00	\$ 4.50	\$ 78.50	Official DOJ business	No
	San Francisco	09/24/82 LA-SF U 1102	FRI 0630	09/24/82 SF-LA W 464	FRI 1700	09/24	\$ 4.00	Est.	\$ 55.00 \$ 55.00	\$ 5.00	\$119.00	Official DOJ business	No
09/27/82	Sacramento	09/27/82 LA-SAC W 191	MON 0700	09/29/82 SAC-LA W 316	WED 1700	09/28 09/29	\$62.00 \$73.25	9/27 - 9/28 59 mi.	\$ 46.00 \$ 29.00	\$ 1.00	\$211.25	Official DOJ business	No
	Surviver, Oregon	09/15/82 LA-Surviver W 455	WED 1300	09/17/82 Surviver-LA U 1289	FRI 1730	09/15 09/16 09/17	\$46.64 \$73.64 \$27.00		\$109.00 \$122.00 TEC \$109.00 TEC \$122.00		\$609.28	To attend WSW Policy Board meeting. Mr. Anthony was designated by Policy Board Member, G. Deukmejian, to attend in his place.	(note c) Yes-SAM 742 Cash Purchase Reimbursed for air fare paid for by the department
	San Jose	10/01/82 LA-San Jose A 705	FRI 0830	10/01/82 San Jose-LA P 460	FRI 1800	10/01	\$12.00		\$ 46.00 \$ 46.00	\$ 4.50	\$108.50	Official DLE/DOJ business	No
	Sacramento/ Fresno	10/04/82 LA-SAC W 191	MON 0700	10/06/82 SAC-Fresno-LA RC 853 A 160	WED 1500	10/05 10/06	\$62.00 \$73.25	10/4 - 10/5 35 mi.	\$ 46.00 \$ 57.00 \$ 42.00		\$280.25	Official DLE/DOJ business	No
	San Francisco	10/08/82 LA-SF W 157	FRI 0700	10/08/82 SF-LA U 1119	FRI 1800	10/08	\$12.00		\$ 46.00 \$ 67.00	\$ 1.50	\$126.50	Official DLE/DOJ business	No
	San Diego/ Sacramento	10/18/82 LA-SAC-SO W 191 W 316	MON 0700	10/19/82 SO-LA State car	TUE 1700	10/19/82	\$73.25		\$ 55.00 \$ 62.00	\$ 4.50	\$194.75	Official DLE/DOJ business	No
	San Francisco	10/22/82 LA-SF P 125	FRI 0700	10/22/82 SF-LA P ?	FRI 1600	10/22	\$ 4.00	Est.	\$ 52.00 \$ 52.00	\$ 9.75	\$117.75	Official DLE/DOJ business	No
	Sacramento	10/25/82 LA-SAC W 191	MON 0700	10/27/82 SAC-LA W 316	WED 1700	10/26 10/27	\$62.00 \$73.25	10/25-10/26 71 mi.	\$ 46.00 \$ 46.00		\$227.25	Official DLE/DOJ business	No
01/03/83	San Jose	10/29/82 LA-S. Jose A 705	FRI 0830	10/29/82 S. Jose-LA A 364	FRI 1630				\$ 52.00 \$ 52.00		\$104.00	Official DLE/DOJ business	No
	Los Angeles	11/02/82 Local Travel	TUE	11/02/82	TUE					\$ 2.00	\$ 2.00	Official DOJ business	No

Travel Voucher Date	Location of Travel	Departure		Return		Per Diem Claimed		State Car Dates/Miles	Air Fare	Other Expenses Claimed	Identified Cost of Trip	Purpose of Trip*	Violation of SAM or California Admin. Code
		Date/Route/Flight*	Day/Time	Date/Route/Flight	Day/Time	Date	Amount						
01/03/83	Sacramento	11/03/82 LA-SAC P 285	WED 1130	11/05/82 SAC-LA W 316	FRI 1700	11/04 11/05	\$ 62.00 \$ 62.00	11/3 - 11/4 61 mi.	\$ 55.00 \$ 46.00		\$ 225.00	Official DOJ business	No
	Sacramento	11/08/82 LA-SAC W 191	MON 0830	11/10/82 SAC-LA W 316	WED 1700	11/09 11/10	\$ 62.00 \$ 69.25	11/8 - 11/9 102 mi.	\$ 46.00 \$ 57.00		\$ 234.25	Official DOJ business	No
	Sacramento	11/15/82 LA-SAC W 191	MON 0700	11/16/82 SAC-LA W 316	TUE 1700	11/16	\$ 73.25	11/16 60 mi.	\$ 55.00 \$ 55.00		\$ 183.25	Official DOJ business	No
	Sacramento	11/22/82 LA-SAC P 383	MON 1300	11/24/82 SAC-LA W 316	WED 1700	11/23 11/24	\$ 62.00 \$ 62.00	11/22-11/23 43 mi.	\$ 55.00 \$ 62.00	\$ 1.00	\$ 242.00	Official DOJ business	No
	Sacramento	11/29/82 LA-SAC U 1132	MON 1030	12/02/82 SAC-LA W 316	THUR 1700	11/30 12/01 01/02	\$ 62.00 \$ 62.00 \$ 69.25	11/29-12/1 92 mi.	\$ 55.00 \$ 55.00		\$ 303.25	Official DOJ business	No
	Sacramento	12/06/82 LA-SAC W 191	MON 0700	12/10/82 SAC-LA W 316	FRI 1730	12/07 12/08 12/09 12/10	\$ 62.00 \$ 62.00 \$ 62.00 \$ 73.25	12/7-12/9 149 mi.	\$ 55.00 \$ 55.00		\$ 369.25	Official DOJ business	No
	Sacramento	12/13/82 LA-SAC-SITKN W 191	MON 0700	12/17/82 SITKN-SAC-LA P 184	FRI 1530	12/14 12/15 12/16 12/17	\$ 62.00 \$ 62.00 \$ 62.00 \$ 69.25	12/13-12/16 155 mi.	\$ 55.00 \$ 55.00		\$ 365.25	Official DOJ business	No
	Sacramento	12/20/82 LA-SAC W 191	MON 0700	12/22/82 SAC-LA W 316	WED 1730	12/21 12/22	\$ 62.00 \$ 73.25	12/20-12/21 131 mi.	\$ 55.00 \$ 55.00		\$ 245.25	Official DOJ business	No
	Sacramento	12/27/82 LA-SAC W 191	MON 0700	12/30/82 SAC-LA W 196	THUR 1925	12/28 12/29 12/30	\$ 62.00 \$ 62.00 \$ 85.25	12/27-12/29 191 mi.	\$ 62.00 \$ 62.00		\$ 333.25	Official DOJ business	No
	Sacramento	01/01/83 LA-SAC W 195	SAT 1200	Transferred to Department of General Services 01/03/83		01/02	\$ 74.00		\$ 62.00		\$ 136.00	To check on security for inauguration ceremonies/activities	No
	Total						\$14,733.59		\$19,164.42	\$1,438.03	\$35,336.04		

### NOTES TO ATTACHMENT B

- a Indeterminable due to insufficient information; no travel expense claims available to document trip.
- b Indeterminable due to insufficient information; accounting personnel could not locate out-of-state approval document authorizing such travel.
- c Probably no violation; no out-of-state approval document available. There is some supporting evidence that prior approval was given since these trips received a blanket approval code number.

## **ATTACHMENT B -- ABBREVIATIONS**

### **AIRLINES**

A	-	Air California
AA	-	American
F	-	Frontier
G	-	Golden Gate
GW	-	Golden West
P	-	PSA
S	-	Swiftair
U	-	United
W	-	Western
W/P	-	Westair
RC	-	Republic

### **OTHER**

CCCJ	-	California Council on Criminal Justice
CDAG	-	Chief Deputy Attorney General
CLEARs	-	California Law Enforcement Association of Record Supervisors
CLETS	-	California Law Enforcement Telecommunications System
CPOA	-	California Peace Officers Association
DGS	-	Department of General Services
DLE	-	Division of Law Enforcement
DOF	-	Department of Finance
DOJ	-	Department of Justice
FAC	-	Future Action Committee
IACP	-	International Association of Chiefs of Police
LEAA	-	Law Enforcement Assistance Administration
OCJP	-	Office of Criminal Justice Planning
OCSP	-	Office of the California State Police
OLECC	-	Olympic Law Enforcement Coordinating Committee
POST	-	Peace Officers Standards and Training
SO	-	Sheriff's Office
SPU	-	Special Prosecuting Unit
TEC	-	Travel Expense Claim
WSIN	-	Western States Information Network

## DEPARTMENT OF GENERAL SERVICES

EXECUTIVE OFFICE  
915 CAPITOL MALL, SUITE 590  
SACRAMENTO, CA 95814  
(916) 445-3441

ATTACHMENT C

April 16, 1984

Thomas W. Hayes  
Auditor General  
660 J Street, Suite 300  
Sacramento, CA 95814

Dear Mr. Hayes:

I have completed the attached information that you requested of me regarding my travel claims. I have compiled this information to the best of my ability to recall my activities on the dates in question.

Sincerely,

A handwritten signature in cursive script, reading "W. J. Anthony".

W. J. ANTHONY, Director  
Department of General Services

WJA:jr

Enclosure

cc: A. A. Pierce, Undersecretary  
State & Consumer Services Agency

TRAVEL INFORMATION REQUEST  
MR. W. J. ANTHONY AT  
DEPARTMENT OF GENERAL SERVICES  
1/3/83 - 2/29/84

Dates of Travel	Location	Stated Purpose of Trip	Names of Persons Contacted	Nature of Business	Meeting Site	Date	Time	Duration
1/20/83 - 1/25/83	LA	1/20 - 1/21 - Meetings in LA Governor's office; 1/24 - Board of Control meeting; 1/25 - Return to Sacramento	Sheriff Tidwell & numerous others too long to list George Henderson & Building Mgr	Quarterly FBI meeting at San Bernardino Co. Sheriff's Department First review of Govs. quarters-determine suitability, etc.	Aviation Field Riato 107 S. Broadway Los Angeles	1/21	8:00 am to 5:00 pm	8 hrs
2/3/83 - 2/5/83	LA	2/4 - Meetings in LA Governor's ofc, visit Long Beach Building; 2/5 - Attended Annual State Police Banquet	Mr. Muchmore & Mr. Rudolph Ev Whiteside and Mr. Camacho Meeting w/Governor Rod Blonien, Dr. Chilton, Sgt. Delaney	Review proposal for OCSP to police OHS Review construction of Long Beach State building Office Time Attended OCSP Annual Employee Dinner	Calif. Museum of Science & Industry 1099 Beach State 107 S. Broadway Los Angeles Sacramento	2/4 2/5 & 6	8:30 am to 5:30 pm to 6:00 pm	8 hrs 4-5 hrs
2/6/83 - 2/7/83	LA	Meetings, interviews in LA Governor's office	George Henderson and Building Mgr Mr. LeVan Bell	Office Time Review remodel plans for Govs Los Angeles office Interview Deputy Director candidate	107 S. Broadway Los Angeles 107 S. Broadway Los Angeles 107 S. Broadway Los Angeles	2/7	8:00 am	7-8 hrs
2/17/83 - 2/22/83	LA	Meetings, contacts, review of sites for Governor's office in LA	*Did not make personal contacts Review proposed new location for Governor's office *Walked through buildings without managers -- did not want premature publicity about Governor moving from 107 S. Broadway, Los Angeles	Office Time Review proposed new location for Governor's office Interview Deputy Director candidate	107 S. Broadway Los Angeles 107 S. Broadway and various locations in Los Angeles 107 S. Broadway Los Angeles	2/18	8:00 am	6-8 hrs

NOTE: re Board of Control -- Only one who can represent me by law is the Chief Deputy Director; her per diem would be much more expensive than mine in Los Angeles.

OFFICE TIME: in Los Angeles Governor's Office included interface with Governor's staff, use of phone to contact headquarters staff in Sacramento, local phone contacts, and informal interviews.

Dates of Travel	Location	Stated Purpose of Trip	Names of Persons Contacted	Nature of Business	Meeting Site	Date	Time	Duration
2/24/83 - 2/28/83	LA	Public Works review park project, conduct interviews of Governor's appointees, review building project	Do not recall. Individuals: Friends of China Hills" Dr. Elmer T. Jaffe	Review multi-million dollar park project Interview candidate to Board of Control	Chino, Calif 107 S. Broadway Los Angeles	2/25	8:00 am 3:00 pm 4:00 pm 1:00 pm	6 hrs inc. travel 1 hr 1 hr 4 hrs
3/3/83 - 3/7/83	LA	Meeting re: Olympics Security and briefing meeting concerning Olympics	LA Assistant Sheriff Harper LA Sheriff Block and LAPD Chief Gates	Office Time Orientation & discussion w/proposed Deputy Director appointee Personal time in lieu of Sunday meeting, 2/27 Orientation of Security planning for 1988 Olympics Olympic Law Enforcement Coordinating Committee (OLECC) meeting Office Time	107 S. Broadway, LA West Covina Los Angeles 211 W. Temple Los Angeles 555 W. Serrano Los Angeles 107 S. Broadway Los Angeles	2/27 2/28 3/3 3/4 3/4	8:00 am 8:00 am 4:30 pm 10:00 am to 5:00 pm	1 hr 4 hrs 4 hrs 2 hrs
3/10/83 - 3/14/83	LA	Meeting with Governor & others	Governor Deukmejian Arthur Blech	Visit proposed new office site with Governor (rejected) Office Time Review various add'l sites for new GOVS Office	600 S. Commonwealth Los Angeles Los Angeles area	3/11 3/11 3/14	8:30 am 11:00 am 8:00am - 11:30 depart for Sacramento	2 hrs 6 hrs
3/22/83 - 3/28/83	LA	Meetings with Bd of Cntrl nominee representatives, interviews for DGS appointed positions	Dr. Elmer T. Jaffe Robert Daniell Henry Yee	Discuss Bd of Control obligations Interview state printer candidate Interview Deputy Director candidate Office Time	East L.A. 107 S. Broadway Los Angeles "	3/25	8:00 am to 5:00 pm	8 hrs
4/7/83 - 4/11/83	LA	Meetings with LA Sheriff's Dept. officials & FBI officials, conduct interviews for Governor's appointees	Chief Knapp, LASO & Captain Heiss 50-75 people Frank Ricchiazzi	Discussion w/LA Sheriff's Dept. officials re general crime & admin. trends Quarterly FBI meeting at U.C.-Riverside Interview Deputy Director candidate	107 S. Broadway Los Angeles U.C.-Riverside 107 S. Broadway Los Angeles	4/8	8:00 am to 5:00 pm	8 hrs

Dates of Travel	Location	Stated Purpose of Trip	Names of Persons Contacted	Nature of Business	Meeting Site	Date	Time	Duration
4/14/83 - 4/18/83	San Jose LA/Long Beach	Tour new San Jose State Bldg, represent Governor at Long Beach State Office dedication	Assistant State Architect and Building Manager Assemblyman Elder and local officials	Review construction of new San Jose office building Reg. Governor at State office building Office time	San Jose State office building Long Beach State office building 107 S. Broadway Los Angeles	4/14 4/15 4/15	9:30 am 8:00 am 3:00 pm	5 1/2 hrs 6 hrs 2 hrs

4/18/83 - 4/18/83	Santa Rosa	Represent Governor at Building Award Ceremony	Local officials in Santa Rosa	Rep. Governor at award ceremony State office building	Santa Rosa	4/18	4:00 pm	7 hrs
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4/21/83 - 4/25/83	LA/SF	4/22 - Briefing for newly appointed member of Board of Control; 4/23 - SAT - Represent Governor at Crime Prevention Fair at Knotts Berry Farm; 4/26 - Attend Board of Control mtg	Dr. Elmer T. Jaffe Various officials and staff of officials Members of the Board of Control & general public	Brief new member of Board of Control on following Monday. Office time Rep. Governor at Crime Prevention Fair Chairman at Board of Control	Los Angeles 107 S. Broadway, LA Knotts Berry Farm San Francisco State Office Building	4/22 4/23 4/26	8:00 am 3:00 pm 10:00 am 6:00 am	6 hrs 2 hrs 6 hrs 8-9 hrs
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4/29/83 - 5/3/83	LA	Attend mtgs. and conduct interviews	Members & staff of Community Development Agency, and L.A. city Workmen	Discuss new Los Angeles State Building Office time Review construction of Governor's new office	354 Spring St. Los Angeles 107 S. Broadway - LA 600 S. Commonwealth Los Angeles	5/2	8:00 am to 5:00 pm	4 hrs
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5/6/83 - 5/9/83 (7)	LA	Took an earlier flight to Sacramento for the State's convenience to attend a Governor's Olympics Coordinating Committee meeting	Kirk West, Chairman	Olympics State Agency Coordinating Committee	State Capitol Bldg Sacramento	5/9	6:30 am (Wed 10:00 am)	4 hrs - inc travel
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Went to Los Angeles on Friday, 5/6/83, 3:00 pm, on personal ticket -- Would normally have returned to Sacramento on 8:30 am flight Monday, which would have made me late for 10:00 meeting. Staff advised early flight for convenience of state was proper charge.

A PLEASE PROVIDE DEPARTURE DATE & TIME

<u>Dates of Travel</u>	<u>Location</u>	<u>Stated Purpose of Trip</u>	<u>Names of Persons Contacted</u>	<u>Nature of Business</u>	<u>Meeting Site</u>	<u>Date</u>	<u>Time</u>	<u>Duration</u>
5/23/83 - 5/25/83	LA	5/23-24 - Chairman at Bd. of Control meetings; 5/24 - inspect construction progress of LA Governor's office	Members of Board of Control and public	Chairman, Board of Control Meeting	107 S. Broadway Los Angeles	5/23	8:00 am	8 hrs
			Members of Board of Control & public	Office Time	107 S. Broadway, LA	5/24	8:00 am	8 hrs
			Workmen	Chairman, Board of Control Meeting	107 S. Broadway Los Angeles			
				Review construction progress of Gov's office	600 S. Commonwealth Los Angeles		5:00 pm	
* 6/12/83 - 6/15/83 (1)	LA	Review LA Building matters	Governor's staff and Arthur Blech	Review completion and arrangements for Governor's office.	107 S. Broadway, LA 600 S. Commonwealth, LA	6/14	8:00 am to 5:00 pm	8 hrs
				Reviewed mail, memo's etc. which had been forwarded to LA (catch up from vacation)	600 S. Commonwealth, LA	6/14		
6/23/83 - 6/28/83	LA	6/24 - Confer with Governor; confer with Sheriff of LA County; 6/27 - Confer with CPOA and others re: Communications Problems for Public Safety Agencies	Governor Deukmejian	Discuss new office & other matters.	600 S. Commonwealth Los Angeles	6/24	9:00 am	8 hrs
			LA Sheriff Block Under Sheriff VonMinden	Office Time	600 S. Commonwealth, LA	6/24	3:00 pm	
			Chairman of CPOA and others	FCC Regulations and communications problems statewide	211 W. Temple, LA	6/27	9:00 am to 10:30 am	1½ hrs
				Office Time	107 S. Broadway Los Angeles	6/27	10:30 am to 5:00 pm	6½ hrs
6/30/83 - 6/30/83	SF	Meet with newest Governor's appointees to the San Francisco joint powers authority	Joint Powers Authority Members San Francisco office building	Discuss construction of San Francisco state office building	San Francisco state office building	6/30	9:30 am to 2:30 pm	5 hrs
7/8/83 - 7/12/83	LA	Communication orientation and misc. office details	George Henderson	Orientation of duties for Southern California 9-1-1 Representative	600 S. Commonwealth Los Angeles	7/11	9:00 am to 5:00 pm	8 hrs

\* Departed for Los Angeles on personal ticket Friday, May 27, 3:00 pm -- On vacation May 31 through June 13 -- did not feel I should charge State for travel to Los Angeles as was for my personal convenience.

\* PLEASE INCLUDE DEPARTURE DATE & TIME  
7/13 LOS ANGELES.

Dates of Travel	Location	Stated Purpose of Trip	Names of Persons Contacted	Nature of Business	Meeting Site	Date	Time	Duration
7/14/83 - 7/19/83	LA	Board of Control meeting with Dr. Jaffe; meetings with local law enforcement; inspect Van Nuys bldg. and other misc. meetings	Dr. Elmer T. Jaffe	Organization of SB 90 responsibilities	Orlando Rd, LA	7/15	9:00 am	1½ hrs
			Local Officials	Quarterly FBI meeting Office time	Rialto 600 S. Commonwealth Los Angeles		10:30 am to 5:00 pm	4 hrs 2½ hrs
			Ev Whiteside	Review construction progress	Van Nuys State bldg	7/18	9:00 am	4 hrs
			George Henderson	Review 9-1-1 status, Southern California	600 S. Commonwealth Los Angeles		2:00 pm	¼ hr
				Office Time			to 5:00 pm	3 hrs
7/22/83 - 7/27/83	LA	7/25-26 - Bd. of Control meeting; 7/26 - Visit to LA Governor's ofc.	Bd of Control members and the public	Bd of Control Meeting which I chaired	107 S. Broadway Los Angeles	7/25	8:00 am to 8:00 pm	9½ hrs
			Bd of Control members and the public	Bd of Control Meeting which I chaired	107 S. Broadway Los Angeles	7/26	8:30am to 3:45pm	
				Office Time	600 S. Commonwealth-LA		to 5:00 pm	8 hrs
8/11/83 - 8/12/83	Santa Rosa	Dedication ceremonies for Santa Rosa office building	State & Local officials and the public	Rep. Governor at dedication of new state office building and attended local reception after ceremony	Santa Rosa state office building	8/11	11:00 am	9 hrs
				(STAYED OVERNIGHT AND RETURNED TO SACRAMENTO IN MORNING OF 8/12)			to 8:00 pm	
8/12/83 - 8/16/83	LA	8/15 - Meet w/LA County Chief Admin. Officer re: Joint Venture Office Building	Mr. Ted Reed & Loren Smith	Office Time Discuss joint venture office building with LA county and city of LA	600 S. Commonwealth-LA Hall of Administration Los Angeles	8/15	9:00 am to 3:30 pm	5½ hrs 1 hr
8/18/83 - 8/22/83	Del Mar	8/18 - State Race Track Leasing; 8/19 - Commission meeting	Commission Members and public	State Race Track Leasing Commission Meeting re lease of state facilities	Del Mar LA -- DRIVE STATE OFFICE Del Mar LA DRIVE TO LA--AT RESIDENCE	8/18 8/19	12:00 noon to 8:00 am 9:30 am	10½ hrs

<u>Dates of Travel</u>	<u>Location</u>	<u>Stated Purpose of Trip</u>	<u>Names of Persons Contacted</u>	<u>Nature of Business</u>	<u>Meeting Site</u>	<u>Date</u>	<u>Time</u>	<u>Duration</u>
8/18/83 - 8/22/83	Antelope	8/20 - Represent Governor at Law Enforcement meeting	Numerous law enforcement officials	Rep. Governor at requirement of law enforcement official	Capacaster (LA County)	8/20 SUNDAY	4:00 pm	8 hrs (4 hrs travel time)
				En route to San Francisco via private car. Did not claim travel money dispo. Car broke down in San Luis Obispo.		8/21	9:30 am departure 10:30 pm arrive San Francisco	
	SF	9/21-22 - Chairman, State Board of Control meeting	Bd of Control Members & Publyc Dr. Jaffe	Bd of Control meeting Bd of Control discussion HAD DINNER IN SAN FRANCISCO, THEN DROVE TO SACRAMENTO	San Francisco state office building San Francisco state office building	8/22	9:30 am to 3:00 pm to 3:00 pm	
8/26/83 - 8/30/83	LA	Inspect LA state garage; interview state printer applicant	Deputy Director Fred Gustin James Woods, Deputy Director Fred Gustin	Review of garage facility and operation Interviewed applicant for state printer Office time	107 S. Broadway Los Angeles 107 S. Broadway, LA 107 S. Broadway, LA	8/26 8/29	8:00 am 2:00 pm to 5:00 pm	8 hrs
9/8/83 - 9/13/83	LA	Represent Governor at Olympic Law Enforcement Coordinating Committee on 9/9, a state holiday; visit LA office bldg; tour San Bernardino State Office Building	Local law enforcement officials Deputy Director Wright, Bob Chief Boiden & others Commission members	OLECC meeting ALSO WENT BY LONG BEACH OFFICE BUILDING WHICH WAS CLOSED Office time Inspection of state office building	400 W. Broadway Long Beach 600 S. Commonwealth Los Angeles San Bernardino	9/9 9/12	8:30 am to 4:00 pm 9:00 am 11:00am	4 hrs 2 hrs 4 hrs
9/21/83 - 9/21/83	Santa Rosa/SF	Attend regional managers meeting in Santa Rosa; then State Race Track Leasing Comm. meeting in SF	Deputy Director Wright, Bob Chief Boiden & others Commission members	Statewide B & G Building Managers and state departmental future plans Emergency meeting of State office bldg, Race Track Leasing Commission RETURN TO SACRAMENTO	Santa Rosa State office bldg, San Francisco	9/21	10:00 am 3:00 pm 6:30 pm	8 1/2 hrs

<u>Dates of Travel</u>	<u>Location</u>	<u>Stated Purpose of Trip</u>	<u>Names of Persons Contacted</u>	<u>Nature of Business</u>	<u>Meeting Site</u>	<u>Date</u>	<u>Time</u>	<u>Duration</u>
9/23/83 - 10/3/83	LA	9/26-29 - Bd. of Control meetings; 9/30 - Meetings in LA Governor's ofc.	Bd. of Control Members & Public	Bd of Control Mtg	107 S. Broadway, LA	9/26	8:30 am to 4:30 pm	
			Bd of Control members & pub.	Bd of Control Mtg	107 S. Broadway, LA	9/27	8:00 am to 5:00 pm	
			Bd of Control members & pub	Bd of Control Mtg	107 S. Broadway, LA	9/28	8:00 am to 12:30 pm	
				Office Time	600 Commonwealth Los Angeles		2:00 pm to 5:00 pm	
			Bd of Control members & pub	Bd of Control Mtg	107 S. Broadway, LA	9/29	8:30 am to 3:30 pm	
				Office Time	600 Commonwealth LA	9/30	9:00 am to 11:00 am	
			Law Enforcement officials	Rep. Gov. at law enforcement Official's retirement	East Los Angeles		11:30 am to 1:30 pm	
				Office Time	600 Commonwealth, LA		2:00 pm to 5:00 pm	
			(NOTE: PARKING CHARGE OF \$7.50 ON 9/30 WAS AT GOVERNOR'S OFFICE, NOT LAW ENFORCEMENT MEETING)					
			Meetings in LA Governor's office; Santa Ana State Office Building inspection	Office Time	600 Commonwealth, LA	10/17	9:00 am to 12:00 noon	
				Inspection of state office building	Santa Ana		1:00 pm to 4:00 pm	

MEETINGS IN LA Governor's office;  
Santa Ana State Office Building  
inspection

~~10/14/83 - 10/18/83~~ - LA

10/14/83-10/18/83

10/21/83 - 10/31/83	San Diego	Chairman during State Board of Control meetings						
			DEPARTED BY PRIVATE VEHICLE TO SAN DIEGO -- NO CHARGE TO STATE		600 Commonwealth, LA	10/24	9:00 am - 12:00 noon	
			Bd of Cntrl members & public	Bd of Control mtg	San Diego state ofc Bldg	10/25	2:00 pm - 5:00 pm	
			Bd of Cntrl members & public	Bd of Control mtg	San Diego state ofc Bldg	10/26	9:00 am to 12:30 pm	
			Bldg Manager & Shop Foreman	Inspection of state office & garage facilities	San Diego state ofc Bldg		8:30 am to 12:00 noon	
							2:00 pm to 3:30 pm	
	LA	10/27 - Speaker at Senator Campbell's Small Business Conference, City of Industry meetings in LA Governor's office; meeting re: Sale of Governor's residence	Sen. Jim Campbell & Conference participants	Rep. General Svcs at Small Business Conf.	City of Industry	10/27	7:30 am to 2:00 pm	
			Matt Franich, his atty and wife	Sale of Governor's residence in Carmichael	107 S. Broadway, LA		3:00 pm to 4:00 pm	

Dates of Travel	Location	Stated Purpose of Trip	Names of Persons Contacted	Nature of Business	Meeting Site	Date	Time	Duration
10/21/83 - 10/31/83	SF	10/28 - Represented the Governor at ground breaking ceremonies for new state building in San Francisco; reviewed fire damage to San Francisco State Office Building; made award presentation to B&G staff person	Deputy Director Wright & Ben. Svcs employee Speaker Brown, Sen. Marks, and other officials Deputy Director Wright and others	Recognition of employees' efforts after fire in SF State Office Building Rep. Governor at ground-breaking of new SF State Office Building Review fire damage at SF State office building	SF State Office Bldg San Francisco	10/28	10:30am to 10:50 am 11:00 am to 12:00 noon 1:00 pm to 2:00 pm	
NOTE: THIS WAS THE TRIP WHERE I ERRONEOUSLY CHARGED RETURN FLIGHT TO LA AND THEN TO SACRAMENTO. THIS CHARGE HAS BEEN REPAYED								
11/2/83 - 11/5/83	S. Lake Tahoe	Attend first meeting of Tahoe Area Land Acquisition Commission	Commission members and public Commission members and public	Plan purchase of land per bond issue Plan purchase of land per bond issue	South Lake Tahoe South Lake Tahoe	11/3 11/4	8:30 am to 4:30 pm 8:30 am to 4:30 pm	
RETURNED TO SACRAMENTO ON SATURDAY MORNING, NOVEMBER 5								
11/9/83 - 11/9/83	SF	a.m. - Interview candidate for State Procurement Commission; p.m. - Attended AMA meeting	Oliver Holmes, Attorney Numerous members	Interview applicant to State Procurement Commission AMA Membership briefing and reception	San Francisco Gov's Office Hyatt Hotel, SF	11/9	10:30 am to 11:00 am 2:30 pm to 5:00 pm	
11/10/83 - 11/15/83	LA	1) Visit w/Olympic security advisors; 2) Review security concepts for Governor's future residence; 3) Discuss Board of Control w/LA based member	Loy Sporrer, Jim Garrett, and Associates Dr. Elmer I. Jaffe	Office Time Review of security concepts for Gov's future residence Bd of Control Review	600 Commonwealth, LA 3300 E. Spring St Long Beach East L.A.	11/14	9:00 am to 10:30 am 11:30 am to 3:00 pm 4:00 pm to 5:00 pm	

<u>Dates of Travel</u>	<u>Location</u>	<u>Stated Purpose of Trip</u>	<u>Names of Persons Contacted</u>	<u>Nature of Business</u>	<u>Meeting Site</u>	<u>Date</u>	<u>Time</u>	<u>Duration</u>
11/17/83 - 11/21/83	LA	Confer w/Pasadena Chief of Police; review LA Governor's office for desk moving, etc; meeting with Assemblyman Felando	MATTER WITH CHIEF WAS RESOLVED ON PHONE, NOT NECESSARY TO TRAVEL TO PASADENA. SUBJECT INVOLVED SECURITY MATTERS. Assemblyman Felando	Office Time Legislative Contact & luncheon	600 S. Commonwealth-LA11/18 San Pedro	11/18	9:00 am to 11:00 am 11:45 am to 1:30 pm	
				Office Time	600 S. Commonwealth-LA		2:30 pm to 5:00 pm	
11/22/83 - 11/30/83	LA	Chaired State Board of Control mtg.	Bd of Cntrl members & public	Bd of Control mtg	107 S. Broadway Los Angeles	11/28	9:00 am to 5:00 pm	
			Bd of Cntrl members & public	Bd of Control mtg	107 S. Broadway Los Angeles	11/29	9:00 am to 12:30 pm	
				Office Time	600 Commonwealth-LA		2:00 pm to 5:00 pm	
			NOTE: STATE WAS NOT CHARGED FOR TRANSPORTATION FROM SACRAMENTO TO L.A.-- PERSONAL					
12/1/83 - 12/5/83	SAC	Attended Olympic Law Enforcement Coordinating Committee as Gov. representative	Local state & federal officials	Rep. Governor at Olympics planning mtg	East L.A.	12/2	9:00 am to 2:00 pm	
				Office Time	600 Commonwealth-LA		3:00 pm to 5:00 pm	
12/8/83 - 12/12/83	LA SF	12/9 - LA Governor's office and appointments; 12/12 - Chaired Board of Control meeting	Law enforcement officials and public	Rep. Governor at retirement of law enforcement official	Highland Park, LA	12/8	6:00 pm to 11:00 pm	
			Bd of Control members and public	Office Time	600 Commonwealth-LA	12/9	9:00 am to 5:00 pm	
				Bd of Control mtg	San Francisco state office building	12/12	10:00 am to 12:30 pm	
			RETURN TO SACRAMENTO					
12/14/83 - 12/16/83	S. Lake Tahoe	Attended Tahoe Area Land Acquisition Commission meeting	Commission members & public	Discuss land purchase per bond issue	South Lake Tahoe	12/15	9:00 am to 4:00 pm	

Dates of Travel	Location	Stated Purpose of Trip	Names of Persons Contacted	Nature of Business	Meeting Site	Date	Time	Duration
12/22/83 - 12/27/83	LA	Attended meeting re: proposed LA State Office Bldg; reviewed fire damage at LA office building	Arthur Blech Ev Whiteside & bldg mgr	Discuss proposal for new LA state office bldg Review fire damage to LA state office Bldg	600 S. Commonwealth Los Angeles 107 S. Broadway, LA	12/23	10:00 am to 11:00 am 1:30 pm to 3:30 pm	
1/18/84 - 1/25/84	LA	1/19 - Olympic Coordinating Comm. meeting; 1/20 - Interview re: Exec. Officer, Board of Control; 1/23-24 - Chaired Board of Control meeting	Barbara Fox Bd of Cntrl members & public Bd of Cntrl members & public	Rep. Governor at Olympics planning meeting Informal review of construction at MSJ Office Time Interview re appointment of Exec. Officer to Bd of Control position Bd of Control mtg Bd of Control mtg Office Time	Los Angeles LA 600 Commonwealth-LA 600 Commonwealth-LA 107 S Broadway Los Angeles 107 S. Broadway Los Angeles 600 Commonwealth Los Angeles	1/19 1/20 1/23 1/24	9:00 am to 12:00 noon 2:00 pm to 3:00 pm 1:00 pm to 5:00 pm 2:30 pm to 3:30 pm 9:00 am to 4:30 pm 8:30 am to 12:30 pm 2:30 pm to 5:00 pm	
1/26/84 - 1/30/84	LA	1/27 - Attended 9-1-1 Advisory Bd. meeting and visited Governor's LA office	9-1-1 Advisory Bd members and other law enforcement officials	Discussion and plan for 9-1-1 implementation Office Time	East LA 600 Commonwealth - LA	1/27	9:00 am to 2:00 pm 3:00 pm to 5:00 pm	
2/2/84 - 2/7/84	LA	2/3 - Small Business Conference, 2/4 - visit Governor's LA office, 2/6 - OCS administrative review, meeting re Bd. of Control.	Assemblyman Nolan & LaFollette & public Numerous law enforcement officials	Rep. Gov. Svcs at Small Business Conference Rep. Governor at funeral Office Time Office Time	Burbank Glendale 600 Commonwealth-LA 600 Commonwealth-LA	2/3 2/6	8:00 am to 11:00 am 11:30 am to 1:30 pm 2:00 pm to 5:00 pm 9:00 am to 4:00 pm	

NOTE: THIS IS AN ERROR. NOT BD OF CONTROL, BUT 9-1-1 MEETING

<u>Dates of Travel</u>	<u>Location</u>	<u>Stated Purpose of Trip</u>	<u>Names of Persons Contacted</u>	<u>Nature of Business</u>	<u>Meeting Site</u>	<u>Date</u>	<u>Time</u>	<u>Duration</u>
2/16/84 - 2/21/84	LA	2/16 - Meet with new member of LA Joint Powers Authority	Jerry Epstein, Mike Smith	Orientation for proposed Joint Powers Authority	Marina Del Rey	2/16	12:00 noon to 2:00 pm	
2/23/84 - 2/28/84	LA	2/24 - As Governor's representative, attended OLECC meeting	Local, State & federal law enforcement officials Dr. Elmer Jaffe	Rep. Governor at OLECC planning mtg Informal mtg re Bd of Control Executive Officer	Los Angeles West Los Angeles	2/24	9:00 am to 12:00 noon 1:00 pm to 3:00 pm	
		Orientation for LA state bldg JPA member	Mr. Epstein & others	Visit to architects for new LA state building	Santa Monica	2/27	1:00 pm to 4:00 pm	

**GENERAL DESCRIPTION OF THE REGULATIONS  
AND OTHER PERTINENT INFORMATION  
APPLICABLE TO THE TRAVEL CHARGES**

1. Per diem Allowance

a. Short-term Commercial Rates

(For travel for more than one 24-hour period and less than 31 consecutive days.) Rates in effect 6/1/80 - 12/29/84

\$46.00 - \$62.00 per diem plus appropriate expenses for fractional days after travel of more than 24 hours.  
Additional lodging per diem supported by voucher for certain high cost areas.

b. Long-term Travel Noncommercial Rates

(For travel of more than 31 consecutive days and for employees, such as Mr. Anthony, who maintain a second residence away from headquarters.)

\$39.00 for 12 to 24 hours  
\$20.00 for less than 12 hours

c. Out-of-State Subsistence Allowance

Actual lodging supported by voucher plus statewide rates for meals and incidentals.

2. Car Usage

a. State Pool Car - available at Los Angeles Airport

Rates in effect from 11/1/81 to 2/29/84:

\$9.50 to \$11.90 per day plus \$.116 to \$.130 per mile

b. Department-owned Vehicle

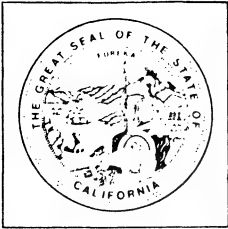
Requires daily mileage recorded on travel logs.

c. Commercial Car Rental Agencies (used only once)

Rates in effect from 2/17/83 to 2/22/83:

\$18.50 per day with 100 miles allowance plus gas and tax or surcharge

- d. Personal Car
  - Not used or claimed
- 3. Air Fare
  - a. Airline coupons or copies of travel tickets
  - b. Agency instant ticket stock logs
  - c. Estimated if no direct information available
- 4. Other Expenses
  - a. Carfare, tolls, parking, taxis, airport limousines
  - b. Registration fees for conferences
  - c. Membership dues to certain professional organizations
  - d. Subscription fees for certain professional journals
  - e. Lodging in excess of statewide rate per Board of Control Rule 708 (5/18/82 trip)



## State and Consumer Services Agency

OFFICE OF THE SECRETARY  
915 Capitol Mall, Suite 200  
Sacramento, CA 95814

May 2, 1984

Mr. Thomas Hayes  
Auditor General  
660 J Street, Suite 300  
Sacramento, California 95814

Dear Mr. Hayes:

The State and Consumer Services Agency has reviewed Director Anthony's travel since January 1983, as set forth in this report, and finds that the purpose of his travel in each case is justified in carrying out the various responsibilities that have been assigned to him by this Administration. William Anthony, in addition to being Director of General Services, has functioned as a liaison for Governor Deukmejian with the Olympic Law Enforcement and Security Committee, both now and during the Governor's tenure as Attorney General. Mr. Anthony's responsibilities have been carried forward in an effort to ensure continuity, particularly in this sensitive area of Olympic security.

While we acknowledge that many of Mr. Anthony's travels to Southern California coincided with weekends as a result of scheduled meetings where his attendance was required, on Fridays or Mondays, I am sure you can appreciate that this scheduling also benefitted the State by allowing Mr. Anthony to spend consecutive days without interruption in Sacramento performing his other duties as Director of General Services.

Mr. Anthony has reimbursed the State of California for those claims in which both your audit and that of his internal audit staff have found to require adjustment. Mr. Anthony has been formally admonished for the inaccuracy of his travel claims. The Agency believes these actions have appropriately resolved all issues of concern.

Sincerely,

A handwritten signature in cursive script, reading 'Shirley R. Chilton'.

SHIRLEY R. CHILTON  
Secretary of the Agency

SRC:jk

SCS-1

DEPARTMENTS AND PROGRAMS OF THE AGENCY

Building Standards Commission • Consumer Affairs • Fair Employment & Housing • Fire Marshal  
Franchise Tax Board • General Services • Museum of Science & Industry • Personnel Board  
Public Broadcasting Commission • Public Employees' Retirement System  
Statewide Compliance Coordination • Teachers' Retirement System • Veterans Affairs

## DEPARTMENT OF GENERAL SERVICES

EXECUTIVE OFFICE

915 CAPITOL MALL, SUITE 590

SACRAMENTO, CA 95814

(916) 445-3441



May 2, 1984

Mr. Thomas W. Hayes  
Auditor General  
State of California  
660 "J" Street, Suite 300  
Sacramento, CA 95814

Dear Mr. Hayes:

I have reviewed the draft of your report to the Joint Legislative Audit Committee concerning my travel while employed with the Department of General Services (DGS) and with the Department of Justice (DOJ). You indicate in your report that out of a total of 215 trips, you found seven (7) instances where you feel my travel violated the State Administrative Manual or the California Administrative Code. Four of these instances involve my employment at DGS and three involve my employment at DOJ.

Starting on Page 5 of your draft are the following four travel violations at DGS.

1. Mr. Anthony claimed a \$12.00 dinner allowance while in Los Angeles on Friday, April 29, 1983, but stated no business purpose for being in Los Angeles that evening. Mr. Anthony refunded this amount after the DGS audit, thus eliminating the cost to the State.

My Response: Staff advised me I was entitled to claim this dinner allowance. I concur with the Auditor General and have refunded the \$12.00

2. On Monday, May 9, 1983, Mr. Anthony returned to Sacramento from Los Angeles at state expense. However, Mr. Anthony did not indicate a business purpose for being in Los Angeles; therefore, there is nothing to warrant the State's paying for the cost of a return trip to Sacramento. A state car was checked out to Mr. Anthony over the weekend. Total cost for air fare and state car charges was \$90.60. Mr. Anthony has not refunded this amount.

My Response: Staff advised me on the Friday before the weekend that an earlier than usual return to Sacramento on Monday for the convenience of the State was proper justification for this claim. While I feel the claim may be technically correct, I do not wish to contest the Auditor General's interpretation and have refunded the \$90.60.

3. Mr. Anthony claimed a \$12.00 dinner allowance while in Los Angeles on Friday, May 20, 1983, but stated no business purpose for being in Los Angeles that evening. Mr. Anthony refunded this amount after the DGS audit, thus eliminating the cost to the State.

My Response: Staff advised me I was entitled to claim this dinner allowance. I concur with the Auditor General and have refunded the \$12.00.

4. After concluding business in San Francisco on Friday, October 28, 1983, Mr. Anthony flew to Los Angeles. However, he did not indicate a business purpose for going to Los Angeles. Mr. Anthony claimed \$4.00 for breakfast for Monday, October 31, 1983, the day he returned to Sacramento. As a result of the DGS audit, Mr. Anthony refunded \$92.00. This amount is the difference between the cost of the air fare from San Francisco to Los Angeles to Sacramento plus breakfast and the cost that Mr. Anthony would have incurred had he returned to Sacramento directly from San Francisco. Because Mr. Anthony refunded the entire amount in question, there is no cost to the State for this trip.

My Response: This claim resulted from a misunderstanding on my part. I understood that as I was in Los Angeles on official State business and went to San Francisco on official State business, I was entitled to return to Los Angeles at State expense. I concur with the Auditor General and have refunded the entire amount in question.

On Page 7 you list two Board of Control meetings (January 24, 1983, and November 28 and 29, 1983) in Los Angeles where you were unable to verify my attendance.

My Response: On January 24, 1983, I did chair an Executive Session of the Board of Control in Los Angeles. This session was held to discuss "Med Fly" claims and my presence can be verified by Board members Peter Pelkofer and Ed Beach. Also attending were Attorney General representatives Marvin Goldsmith and James R. Schwartz.

At the conclusion of the Executive Session, the public meeting was reconvened and Chaired by former Chief Deputy Director Diane Kirkham while I sat in the audience and observed as it was my first meeting with the Board of Control. Chief Counsel to the Board of Control, Emil Relat, can recall my presence and former Executive Director, Gary Longholm, should also recall my presence as he offered me an agenda with which to follow the Board actions.

I feel this information establishes I was present in an official capacity at the Board of Control meeting in Los Angeles on January 24, 1983.

On November 28 and 29, 1983, I did, in fact, Chair the Board of Control meeting in Los Angeles. The Minutes of the meeting reflect that on November 28, 1983, the meeting began at 10:15 am and ended at 4:45 pm, and I was Chairman. Member Peter Pelkofer can attest to my presence.

On November 29, 1983, the Board of Control Cover Sheet which includes starting time, etc., was never prepared after the meeting. My personal notes reflect the meeting started at 9:00 am and ended at 12:30 pm. Ms. Jeanette Rapp,

Assistant Executive Officer at the Board of Control, recalls my Chairing the meeting and offered to provide your staff with a sworn statement to this effect. Member Peter Pelkofer can also attest to my presence.

Starting on Page 11 of your draft are the following three travel violations at DOJ.

1. On Wednesday, April 29, 1981, Mr. Anthony traveled to Sacramento. His travel claim failed to indicate a reason for the trip. The SAM requires a brief statement of the purpose of each trip for which reimbursement is claimed. The per diem, air fare, and other expenses totaled \$148.00.

My Response: My records reflect that on April 29, 1981, I departed Los Angeles (LAX) at 6:55 am for Sacramento. While in Sacramento I participated in three meetings. One meeting involved a disciplinary matter with a DOJ employee. A second meeting was held with the Chief Deputy Attorney General to discuss legislation and administrative matters. The third meeting was with the executive staff of DLE, a copy of the agenda is attached. My records reflect I returned to my home in Los Angeles at 8:30 pm. Also attached are copies of my airline tickets for my travel on April 29, 1981. I was on official State business and I do not feel required to refund the \$148.00. (Attachments "A" and "B".)

2. From June 16 through 18, 1982, Mr. Anthony traveled to Seattle, Washington, to attend a meeting of the Policy Board of the Western States Information Network. He claimed and was reimbursed \$119.00 of the air fare even though he charged the air fare to the Department of General Services (sic) credit card. As a result, Mr. Anthony was reimbursed for costs that were paid directly by the State.

My Response: On all trips that I took on WSIN business, the Executive Secretary of the WSIN Board made all my travel reservations and prepared all expense claims. I was unaware of any discrepancies in my travel claims until the Auditor General's report with which I concur. I have refunded the \$119.00.

3. From September 15 through 17, 1982, Mr. Anthony traveled to Sunriver, Oregon, to attend a Policy Board meeting of the Western States Information Network. Although DOJ paid for his air fare, Mr. Anthony claimed and was reimbursed \$231.00 for air fare. Again, Mr. Anthony was reimbursed for costs that he did not incur.

My Response: On all trips that I took on WSIN business, the Executive Secretary of the WSIN Board made all my travel reservations and prepared all expense claims. I was unaware of any discrepancies in my travel claims until the Auditor General's report with which I concur. I have refunded the \$231.00.

Your report on Page 12 indicates I used two tickets from the DOJ ticket stock on June 1, 1980 and June 11, 1980 and no Travel Expense Claims were available to explain my use of these tickets.

May 2, 1984

My Response: Attached is a copy of my travel claim covering the period of June 1, 1980, to June 13, 1980. Copies of the two tickets in question are shown covering trips from Los Angeles to Sacramento. (Attachment "C".)

Thank you for allowing me to review the draft of your report.

Sincerely,

A handwritten signature in cursive script, appearing to read "W. J. Anthony".

W. J. ANTHONY, Director  
Department of General Services

WJA:jr

## Memorandum

To : ASSISTANT DIRECTORS  
BUREAU CHIEFS

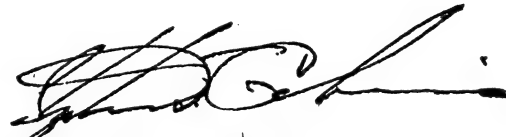
Date : April 27, 1981

From : Office of the Director

Subject: EXECUTIVE STAFF MEETING - WEDNESDAY, APRIL 29, 3:30 P.M.

AGENDA ITEMS

- A. Transfer to Deep Classes - *MOSSMAN*  
B. Division Promotional Policy - *Revised Policy*

  
STEPHEN J. GALERIA  
Analyst

Training Policy

Agency Budget

Printing & Publications (~~not~~ *Approved* + *ATTN PRINTER*)

Commodations Policy

FRED - New Building

*copy* in case of fire

I ACKNOWLEDGE RECEIPT OF TICKET(S) AND/OR COUPONS FOR RELATED CHARGES DESCRIBED HEREON. PAYMENT IN FULL TO BE MADE WHEN BILLED OR IN EXTENDED PAYMENTS IN ACCORDANCE WITH STANDARD POLICY OF COMPANY ISSUING CARD AND AS REFLECTED IN APPLICABLE TARIFFS.		<b>WESTERN AIRLINES</b> <b>JET WESTERN TICKET</b>		DATE AND PLACE OF ISSUE	
DATE OF ISSUE		IF EXTENDED PAYMENT DESIRED CIRCLE NO. OF MONTHS 3 6 9 12		APPROVAL CODE	
NAME OF PASSENGER IF OTHER THAN CARDHOLDER <b>WILLIAM J. ANTHONY</b>		CARDHOLDER COMPLETE WHITE AREAS ONLY			
COMPLETE ROUTING FROM Los Angeles TO Sacramento		FARE BASIS WA	CARRIER WA	SUBJECT TO TARIFF REGULATIONS AND CONDITIONS OF CONTRACT	
NOT GOOD FOR PASSAGE		FLIGHT 6789	DATE 4/29	CREDIT CARD NAME/CODE FORM OF CREDIT	
CLASS K		TIME 6:55		PASSENGER COUPON	
PCS WT		NOT GOOD FOR PASSAGE		2017 1030 789117 7 STATE OF CA DEPT OF JUSTICE ATTORNEY GENERAL EMPLOYEE ID ACCEPTABLE N LIEU OF CREDIT CARD	
FARE \$62	TAX	CPN	TICKET NUMBER 017 4092529373 2	CK	

I ACKNOWLEDGE RECEIPT OF TICKET(S) AND/OR COUPONS FOR RELATED CHARGES DESCRIBED HEREON. PAYMENT IN FULL TO BE MADE WHEN BILLED OR IN EXTENDED PAYMENTS IN ACCORDANCE WITH STANDARD POLICY OF COMPANY ISSUING CARD AND AS REFLECTED IN APPLICABLE TARIFFS.		<b>WESTERN AIRLINES</b> <b>JET WESTERN TICKET</b>		DATE AND PLACE OF ISSUE	
DATE OF ISSUE		IF EXTENDED PAYMENT DESIRED CIRCLE NO. OF MONTHS 3 6 9 12		APPROVAL CODE	
NAME OF PASSENGER IF OTHER THAN CARDHOLDER <b>WILLIAM J. ANTHONY</b>		CARDHOLDER COMPLETE WHITE AREAS ONLY			
COMPLETE ROUTING FROM Sacramento TO Los Angeles		FARE BASIS WA	CARRIER WA	SUBJECT TO TARIFF REGULATIONS AND CONDITIONS OF CONTRACT	
NOT GOOD FOR PASSAGE		FLIGHT 98	DATE 4/29	CREDIT CARD NAME/CODE FORM OF CREDIT	
CLASS K		TIME 6:40		PASSENGER COUPON	
PCS WT		NOT GOOD FOR PASSAGE		2017 1030 789117 7 STATE OF CA DEPT OF JUSTICE ATTORNEY GENERAL EMPLOYEE ID ACCEPTABLE N LIEU OF CREDIT CARD	
FARE \$62	TAX	CPN	TICKET NUMBER 017 4092529374 3	CK	

CLAIMANT'S NAME <b>WILLIAM J. ANTHONY</b>		DEPARTMENT <b>Justice</b>	
POSITION <b>Director</b>		DIVISION OR BUREAU <b>Law Enforcement</b>	PHONE <b>322-4350</b>
RESIDENCE ADDRESS <b>501 North Ranch Street</b>		HDQRS. ADDRESS <b>3580 Wilshire Boulevard</b>	
CITY <b>Santa Maria</b>	ZIP CODE <b>93454</b>	CITY <b>Los Angeles</b>	ZIP CODE <b>90010</b>

(1) MONTH/YEAR		(3) LOCATION WHERE EXPENSES WERE INCURRED	(4) SUB- SIST- ENCE	(5) TRANSPORTATION						(6) BUSINESS EXPENSE	TOTAL EXPENSES FOR DAY
(2) DATE	TIME			(A) COST OF TRANS.	(B) TYPE USED	(C) BETWEEN WHAT POINTS (NOTE--"AND RETURN" IF ROUND TRIP)	(D) CARFARE, TOLLS, PARKING	(E) PRIVATE CAR USE			
								MILES	AMOUNT		
1	D1700	Sacramento			A	Los Angeles					
2		Sacramento	46 00			to					46 00
3		Sacramento	46 00			Sacramento					46 00
4		Sacramento	46 00			to					46 00
5		Sacramento	46 00			San Luis Obispo					46 00
6	R1900	San Luis Obispo	55 00	113 00	A	and Return					168 00
		Meeting w/CDAG 6/1; meetings w/DLE staff 6/2 through 6/5; meeting w/CSTI June 6.									
10		Los Angeles			SC	Local	5 00				5 00
		Meeting w/COP, Inglewood.									
11	D0700	Sacramento			SC A	Los Angeles to Sacramento to	13 00				13 00
12		San Jose	46 00	40 00	A	San Jose to Sacramento to					86 00
13	R1730	San Francisco	54 50		A	San Francisco and Return					54 50
		Mtg. w/DLE staff on 6/11; A. G. Zone Mtg. on 6/12; CPOA Exec. Committee Meeting on 6/13									

(7) REMARKS OR DETAILS (ATTACH VOUCHERS WHEN REQUIRED)

For mileage reimbursement rates which exceed 17 cents per mile, I certify that the actual cost of operating the vehicle was equal to or greater than the rate claimed.	CLAIMANT'S SIGNATURE  <b>William J. Anthony</b>	510 50
Signature of dept. head, principal deputy or chief admin. officer.	(9) PRIVATE CAR LICENSE NUMBER	AGENCY ACCOUNTING OFFICE USE ONLY Paid by Revolving Fund Check Number

I hereby certify that the above statement of the travel expenses incurred by me in accordance with Board of Control Rules in the service of the State of California and that all items shown were for the official business of the State of California, and if a privately-owned vehicle was used, I have met the requirements as prescribed by S.A.M. Section 0754.

Signature of Officer approving payment

Signature of claimant

Date

June 16, 1980

ENDORSEMENT(S)/RESTRICTIONS (CARRION)						ORIGIN		DESTINATION		FROM TO		CARRIER	FARE CALCULATION	See below for Airline Form, Serial Number		
NAME OF PASSENGER MR. J. R. BROWN								NOT TRANSFERABLE		ISSUED IN EXCHANGE FOR		DATE OF ISSUE 4 JUN 80		PASSENGER'S COUPON	PLACE OF ISSUE - AGENCY ARDEN FAIR TRAVEL INC SACRAMENTO CA 05 53781 0 S 11283	
COUPONS NOT VALID BEFORE				ORIGIN ISSUE		CARRIER FORM & SERIAL NUMBER		PLACE DATE		AGENTS NUMERIC CODE						
COUPONS NOT VALID AFTER				TICKET DESIGNATOR		TOUR CODE										
X/O	NOT GOOD FOR PASSAGE							FARE BASIS	ALLOW	CARRIER	FLIGHT/CLASS	DATE	TIME	STATUS		
FROM	VOID										VOID					
TO																
TO																
TO																
TO																
BAGGAGE CHECKED UNCHECKED								PCF	UNCF	PCF	UNCF	PCF	UNCF	PCF	UNCF	
FARE								ROUTE CODE		ENCODE		CPN	AIRLINE CODE	FORM	SERIAL NUMBER	
EQUIV. AMT. PD																
TOTAL																
SUBJECT TO CONDITIONS OF CONTRACT ON PASSENGERS CO.																

Kinney System

Receipt for Parking

Amf.

1110

I ACKNOWLEDGE RECEIPT OF TICKET(S) AND/OR COUPONS FOR RELATED CHARGES DESCRIBED HEREON PAYMENT IN FULL TO BE MADE WHEN BILLED OR IN EXTENDED PAYMENTS IN ACCORDANCE WITH STANDARD POLICY OF COMPANY ISSUING CARD AND AS REFLECTED IN APPLICABLE TARIFFS

WESTERN AIRLINES

JET WESTERN TICKET

DATE AND PLACE OF ISSUE

X *W. J. Anthony*  
WILLIAM J. ANTHONY

DATE OF ISSUE

IF EXTENDED PAYMENT DESIRED  
CIRCLE NO. OF MONTHS

3 6 9 12

JUN 5 1980

CARDHOLDER  
COMPLETE WHITE AREAS ONLY

NAME OF PASSENGER IF OTHER THAN CARDHOLDER

APPROVAL CODE

COMPLETE ROUTING

FARE BASIS

CARRIER

SUBJECT TO TARIFF  
REGULATIONS AND  
CONDITIONS OF CONTRACT

SACRAMENTO, CALIFORNIA

FROM

WA

CREDIT CARD NAME/CODE  
FORM OF CREDIT

Los Angeles

FLIGHT

DATE

PASSENGER  
COUPON

TO

193

6/11

CLASS

TIME

K

8:10

NOT GOOD FOR PASSAGE

Sacramento

PC

WT

2017 1030 789117 7  
STATE OF CA DEPT OF  
NOTICE ATTORNEY GENERAL  
EMPLOYEE ID ACCEPTABLE  
N LICU OF CREDIT CARD

FARE

TOTAL

CPN

TICKET NUMBER

CK

017 4092134497 3

\$54

PRINTED IN U.S.A.  
EQU V.  
AMT. PD

AIR PARKING  
COMPANY  
OF AMERICA

B 13.00

SACRAMENTO

S 131 11 JUN 80

DGS-10

ENDORSEMENTS/RESTRICTIONS (CARBON)		ORIGIN <b>S MI-</b>	DESTINATION <b>S JC</b>	FORM/ID		CARRIER		FARE CALCULATION		See below for Airline Form, Serial Number	
NAME OF PASSENGER <b>MR. W. J. ANTHONY</b>		NOT TRANSFERABLE		ISSUED IN EXCHANGE FOR		DATE OF ISSUE <b>10 JUN 80</b>		PASSENGER'S COUPON		PLACE OF ISSUE - AGENCY <b>ARDEN FAIR TRAVEL INC</b> <b>SACRAMENTO CA</b> <b>05 53781 0 5</b>	
COUPONS NOT VALID BEFORE		ORIGINAL ISSUE	CARRIER	FORM & SERIAL NUMBER	PLACE	DATE	AGENTS NUMBER CODE				
COUPONS NOT VALID AFTER		TICKET DESIGNATION		TOUR CODE							
X/O	NOT GOOD FOR PASSAGE	FARE BASIS	ALLOW	CARRIER	FLIGHT/CLASS	DATE	TIME	STATUS			
1	SACRAMENTO	Y		GC-234	JUN 10 1980						
				NOT GOOD FOR PASSAGE							
TO	SAN JOSE	BAGGAGE CHECKED	8	8							
		UNCHECKED									
FARE <b>37.04</b>		FOURTY AMT PD	ROUTE CODE		ENCODE	CEN	AIRLINE CODE	FORM	SERIAL NUMBER	CE	
TAX <b>2.96</b>		TOTAL <b>40.00</b>									
										016 8122467917 4 □	



# INSTANTICKET

THE WRITE—YOUR—OWN TICKET

AIRLINE FORM SERIAL NO  
520 :4083:533:189

PACIFIC SOUTHWEST AIRLINES — SAN DIEGO, CALIFORNIA 92101

PASSENGER COMPLETES WHITE AREA ONLY.

PRINT PASSENGER NAME		SIGNATURE			
FROM		I HEREBY ACKNOWLEDGE RECEIPT OF THIS TICKET			
TO		FLIGHT NO. <b>PS</b>	DATE	TIME	PASSENGER RECEIPT NOT GOOD FOR PASSAGE
FOR AIRLINES USE ONLY		ACCOUNT			
Sold Subject to Tariff Regulations and Conditions on Passenger Receipt					
FARE	TOTAL FARE				
TAX	TOTAL FARE				



# INSTANTICKET

THE WRITE—YOUR—OWN TICKET

AIRLINE FORM SERIAL NO  
520 :4083:533:190

PACIFIC SOUTHWEST AIRLINES — SAN DIEGO, CALIFORNIA 92101

PASSENGER COMPLETES WHITE AREA ONLY.

PRINT PASSENGER NAME		SIGNATURE			
FROM		I HEREBY ACKNOWLEDGE RECEIPT OF THIS TICKET			
TO		FLIGHT NO. <b>PS</b>	DATE	TIME	AGENT'S COPY NOT GOOD FOR PASSAGE
FOR AIRLINES USE ONLY		ACCOUNT			
Sold Subject to Tariff Regulations and Conditions on Passenger Receipt					
FARE	TOTAL FARE				
TAX	TOTAL FARE				



1515 K STREET, SUITE 511  
SACRAMENTO 95814  
(916) 445-9555

May 2, 1984

Thomas W. Hayes, Auditor General  
Office of the Auditor General  
660 J Street, Suite 300  
Sacramento, CA 95814

Dear Mr. Hayes:

AUDIT REPORT NO. F-437, TRAVEL OF WILLIAM J. ANTHONY

The Department of Justice has reviewed the draft copy of your report number F-437 concerning the travel of Mr. William J. Anthony. This review was limited to the information presented relative to the period when Mr. Anthony was employed by the Department as Director of the Division of Law Enforcement.

The report identifies three instances in which Mr. Anthony's claims for travel expenses violated the travel regulations contained in the State Administrative Manual (SAM) or the California Administrative Code. The total cost to the State for the three trips was \$498.00.

The Department concurs with the conclusions reached by the audit in this area. The Department requested Mr. Anthony to provide additional information supporting the payments or to reimburse the Department. Mr. Anthony has provided the Department with the justification for the April 29, 1981 trip and reimbursed the Department \$350.00 for the other two trips that were in question. Copies of our memorandum to Mr. Anthony and his response are attached.

The Department has previously recognized the potential for this type of problem to occur. In 1983, during a routine review of our internal control mechanisms, revised audit procedures were adopted which specifically addressed the issue of airline ticket control. We believe current audit procedures are adequate to provide reasonable assurance that this problem will not reoccur in the future.

Another issue was raised by the audit concerning the Department of Justice compliance with state policy regarding the maintenance of vehicle travel logs. This was due to the unavailability of the logs for a car assigned to Mr. Anthony. As a result of this finding, the Department is currently updating and strengthening its policy and procedures on vehicle usage. It is anticipated this will be completed within the next thirty (30) days.


Finally as a technical comment, the title of Mr. James E. Parino is incorrect. He is the Business Services Officer for the Department of Justice, not the Department of General Services.\*

\*Report changed to reflect this correction.

May 2, 1984

If you desire further information concerning the specifics of current Department of Justice policy, please contact Ida T. Zodrow, Deputy Director, Administrative Services Division at 324-5454.

JOHN K. VAN DE KAMP  
Attorney General



NELSON KEMPSKY  
Chief Deputy Attorney General

bf

Attachment

# Memorandum

To : William J. Anthony, Director  
Department of General Services

Date : May 1, 1984

From : Administrative Services Division  
1515 K Street, Sacramento, CA 95814

Telephone: ATSS  
(916)

Subject: Travel Expense Claim Audit

An audit of your travel expense claims for the period June 1980 to January 1983 was recently completed by the Office of the Auditor General. These claims were for reimbursement of travel expenses incurred while you were acting as the Director of the Division of Law Enforcement in the Department of Justice. The audit disclosed three discrepancies that I would like to bring to your attention.

First, your claim for June 1982 expenses identified a trip to Seattle to attend a WSIN Policy Board Meeting. The cost of transportation for this trip was reported on the claim as \$59.50 each way or \$119.00 for the round trip. This amount was reimbursed to you. The discrepancy resulted when the audit found that the airline tickets for the trip (\$119.00 each way) were directly paid by the Department. Therefore, the claim for reimbursement of these tickets appears inappropriate.

Second, your claim for September 1982 identified a trip to Sunriver, Oregon also to attend a WSIN Policy Board Meeting. This claim identified the cost of transportation as \$109.00 from Los Angeles to Sunriver and \$122.00 for the return trip. You were reimbursed for these tickets in the amount of \$231.00. Here again the audit disclosed that these tickets were purchased directly by the State and therefore your claim appears inappropriate.

The third discrepancy relates to your claim dated May 11, 1981. The claim identifies a trip on April 29, 1981 from Los Angeles to Sacramento and a return flight with no reason for the travel specified. The total cost for this trip was \$148.00 (\$124.00 transportation and \$24.00 other expenses). SAM section 722 requires that a reason be stated for the travel.

I recognize that there may be factors involved with these airline ticket reimbursements that do not appear on the face of the documents submitted. Copies of the claims referred to above have been attached for your information. Please review your personal records and if possible, submit clarifying documentation for the expenses. If this is not possible, please send your personal check in the amount of \$498.00 to the Department of Justice, Accounting Office, 1515 "K" Street, Sacramento, California 95814.

May 1, 1984

Thank you for your attention to this matter. If you have any specific questions, please call Roger Kramer at 324-5133.

IDA T. ZODROW  
Deputy Director

ITZ:RSK:cak

Enc.

cc: Thomas Hayes  
Governor's Office  
Nelson Kempsey

## Memorandum

Date : May 2, 1984

File No. :

To : Nelson Kempsey  
Chief Deputy Attorney General  
1515 "K" Street, Suite 511  
Sacramento

Subject : AUDITOR GENERAL'S REPORT

From : Department of General Services

In the draft of the Auditor General's report relating to my travel claims while a member of the Department of Justice, there were three discrepancies mentioned. One involved a trip on April 29, 1981. I am attaching for you justification for that trip. I do not feel required to refund the \$148.00 to the State.

Involving my trip to Seattle, Washington, June 16 through 18, 1982, I agree that I should reimburse the Department of Justice \$119.00 for air fare. Regarding my travel to Sunriver, Oregon, on September 15 through 17, 1982, I agree I should reimburse the Department of Justice \$231.00.

Enclosed is my personal check in the amount of \$350.00 for these two over-payments for my travel claims while a member of the Department of Justice.



W. J. ANTHONY, Director  
Department of General Services

WJA:jr  
Enclosures

cc: Thomas Hayes  
A. A. Pierce

WILLIAM J. ANTHONY  
MARY B. ANTHONY

1807

MAY 2, 1984

16-66/1220

PAY TO THE ORDER OF

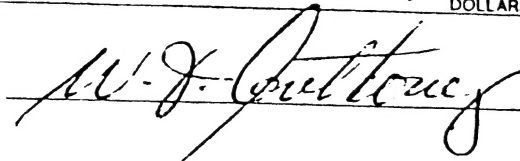
DEPARTMENT OF JUSTICE, A/C OFF. \$ 350.00

THREE HUNDRED FIFTY AND NO/100

DOLLARS

BANK OF AMERICA

WASHINGTON-CENTINELA BRANCH 0851  
12318 WEST WASHINGTON BLVD.  
P.O. BOX 86547  
LOS ANGELES, CA 90068



Re Auditor General's Report

J: 1 2 200066 1: 1807 08518 06290

DOJ-5

EXCERPT FROM DIRECTOR ANTHONY'S RESPONSE TO AUDITOR GENERAL'S DRAFT REPORT:

Starting on Page 11 of your draft are the following three travel violations at DOJ.

1. On Wednesday, April 29, 1981, Mr. Anthony traveled to Sacramento. His travel claim failed to indicate a reason for the trip. The SAM requires a brief statement of the purpose of each trip for which reimbursement is claimed. The per diem, air fare, and other expenses totaled \$148.00.

My Response: My records reflect that on April 29, 1981, I departed Los Angeles (LAX) at 6:55 am for Sacramento. While in Sacramento I participated in three meetings. One meeting involved a disciplinary matter with a DOJ employee. A second meeting was held with the Chief Deputy Attorney General to discuss legislation and administrative matters. The third meeting was with the executive staff of DLE, a copy of the agenda is attached. My records reflect I returned to my home in Los Angeles at 8:30 pm. Also attached are copies of my airline tickets for my travel on April 29, 1981. I was on official State business and I do not feel required to refund the \$148.00. (Attachments "A" and "B".)

2. From June 16 through 18, 1982, Mr. Anthony traveled to Seattle, Washington, to attend a meeting of the Policy Board of the Western States Information Network. He claimed and was reimbursed \$119.00 of the air fare even though he charged the air fare to the Department of General Services (sic) credit card. As a result, Mr. Anthony was reimbursed for costs that were paid directly by the State.

My Response: On all trips that I took on WSIN business, the Executive Secretary of the WSIN Board made all my travel reservations and prepared all expense claims. I was unaware of any discrepancies in my travel claims until the Auditor General's report with which I concur. I have refunded the \$119.00.

3. From September 15 through 17, 1982, Mr. Anthony traveled to Sunriver, Oregon, to attend a Policy Board meeting of the Western States Information Network. Although DOJ paid for his air fare, Mr. Anthony claimed and was reimbursed \$231.00 for air fare. Again, Mr. Anthony was reimbursed for costs that he did not incur.

My Response: On all trips that I took on WSIN business, the Executive Secretary of the WSIN Board made all my travel reservations and prepared all expense claims. I was unaware of any discrepancies in my travel claims until the Auditor General's report with which I concur. I have refunded the \$231.00.

Your report on Page 12 indicates I used two tickets from the DOJ ticket stock on June 1, 1980 and June 11, 1980 and no Travel Expense Claims were available to explain my use of these tickets.

My Response: Attached is a copy of my travel claim covering the period of June 1, 1980, to June 13, 1980. Copies of the two tickets in question are shown covering trips from Los Angeles to Sacramento. (Attachment "C".)

## Memorandum

To : ASSISTANT DIRECTORS  
BUREAU CHIEFS


Date : April 27, 1981

From : Office of the Director

Subject: EXECUTIVE STAFF MEETING - WEDNESDAY, APRIL 29, 3:30 P.M.

AGENDA ITEMS

- A. Transfer to Deep Classes - *11/055/114N*
- B. Division Promotional Policy - *Procedural Review*

  
STEPHEN J. GALERIA  
Analyst

*Training Policy*

*Agency Budget*

*Printing & Publications* (~~not~~ *Approved* *& At the Printer*)

*Communications Policy*

*Fred - New Division*

cc: Members of the Legislature  
Office of the Governor  
Office of the Lieutenant Governor  
State Controller  
Legislative Analyst  
Assembly Office of Research  
Senate Office of Research  
Assembly Majority/Minority Consultants  
Senate Majority/Minority Consultants  
Capitol Press Corps